



WEST LEEDERVILLE
PRIMARY

Board Agenda and Minutes

June 14, 2022



West Leederville Primary School Board 2022

Delivering Educational Excellence – Every child, Every Opportunity



WEST LEEDERVILLE
PRIMARY

Subject: School Board Meeting Location: Webex
 Time: 6.00pm – 7.15pm Chair: Mrs Derry Simpson (DS)
 Date: Tuesday June 14, 2022 Apologies: Rochelle Reeves (RR)
 Attendance: **School:** Principal: Sheri Evans (SE), Deputy Principal: Michael McInerhoney (MM), Teacher Representatives: Judith Curtis (JC), Rochelle Reeves (RR).
Parents: Richard Lilly (RL), Jarrod Dunning (JD), Cindy Kennedy (CK), Claire Hodge (CH)
Community: Robyn Gilfillan (RG), Shyam Drury (SD)
Visitors:

Time	Item	Documents	Purpose	Led by	Recommendations	Minutes	Actions
6.03	Acknowledgement of Country Welcome			Chair		Board members joined meeting via Webex. Acknowledgment of country by DS.	
6.02	Introductions of Members and Apologies			Chair			
6.07	Disclosure of Interests			Chair		Nil	
6.08	Minutes of meeting	Meeting minutes	Make: for approval (minutes)	Chair	Minutes of the 10/5/22 meeting to be approved and endorsed	Minutes from the previous meeting were circulated by email prior to this meeting. Acceptance of the minutes moved by RL. Seconded by CH.	
Administration agenda items							
6.10	Principal Report	Principal Report	Inform	Principal		Principal's report circulated via email prior to meeting. Staff incidence of COVID has risen to approx. 60% which has impacted on our staffing levels. Associate Principals Stacey	

						<p>Young and Michael McInerhoney have managed replacement of absent staff very well, but at times, specialist subjects have been collapsed to free up these teachers for classrooms.</p> <p>The Year 6 camp was accommodated despite staffing challenges. Ten students were unable to attend camp.</p> <p>Acceptance of the Principal's report. Moved by CH. JD seconded.</p>	
6.20	Finance Report	One Line Budget Cash Report	Inform	Principal		<p>There has been a delay from DOE for reimbursement for staff COVID leave and this has impacted the salaries budget. Associate Principal SY has been exploring funding allocation for our SEN students. Voluntary Contributions are on track for our projected income.</p> <p>Acceptance of finance reports. Moved by MM. RL seconded</p>	
6.25	COVID Update		Inform	Principal		<p>Different options were given to schools by the Department of Education to modify the reports for this semester in recognition of the impact of COVID. WLPS staff voted to provide a general comment, rather than individual and a grade.</p> <p>School in surrounding networks are varying in way they are approaching reports, with many adopting a similar decision to our teachers.</p> <p>Reporting of students with COVID has decreased, although there might be some non-reporting by parents.</p>	
6.30	Recruitment Update		Inform	Principal		<p>Currently, there a large number of staff on fixed term contracts, due to the number of staff on parental or maternity leave. This has created a need to advertise for positions for a pool of teachers for 2023. Selection of staff must be decided on merit and with some of our permanent staff returning to resume positions next year, some current staff on contracts may not be re-employed. The selection panel must be representative of</p>	

						<p>school demographics, gender and includes members of the leadership team and a member of teaching staff.</p> <p>The staff executive meeting held this week will be to outline process for employment in the DOE.</p> <p>Maternity leave terminates at different times during the year which may mean that classes may have a teacher change during the year. Interviews for the employment for a new language teacher will go to interview soon. The calibre of applicants was quite high with a variety of languages on offer.</p> <p>The contract for Principal SE has been extended for one term.</p>	
6.40	Annual School Report	Annual School Report	Inform			<p>The timeline for submission of the Annual Report has been extended to the end of term. Compilation of the report is well underway. Once completed the Annual Report will be circulated to the Board by email for approval process.</p>	
Strategic Agenda Items							
6.50	Business Plan Strategic Area: Learning		Inform	SD		<p>WLPS has enrolled on the Ed Companion tool which is a great resource, drawing data from a variety of assessment platforms and highlighting gaps in learning. The tool can show where there are gaps in understanding which do not close over a period of time and this can predict areas for staff to target. The data was presented at the most recent Staff PD, which proved to be a very useful process. The staff were most enthusiastic to be provided with evidence of where to target intervention.</p>	
General Business							
6.55	Farewell and Thank You to Rochelle Reeves		Thank You	Chair & Principal		<p>Rochelle has not nominated to return to the Board for another term.</p> <p>JC will re-nominate to represent staff.</p>	

						Three teachers have stepped forward to nominate, and if necessary, an election will be held The new/continuing teacher representatives will join us in Term 3.	
7.01	Close			Chair			

Signed by:

Derry Simpson
Board Chair

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Sheri Evans
Principal