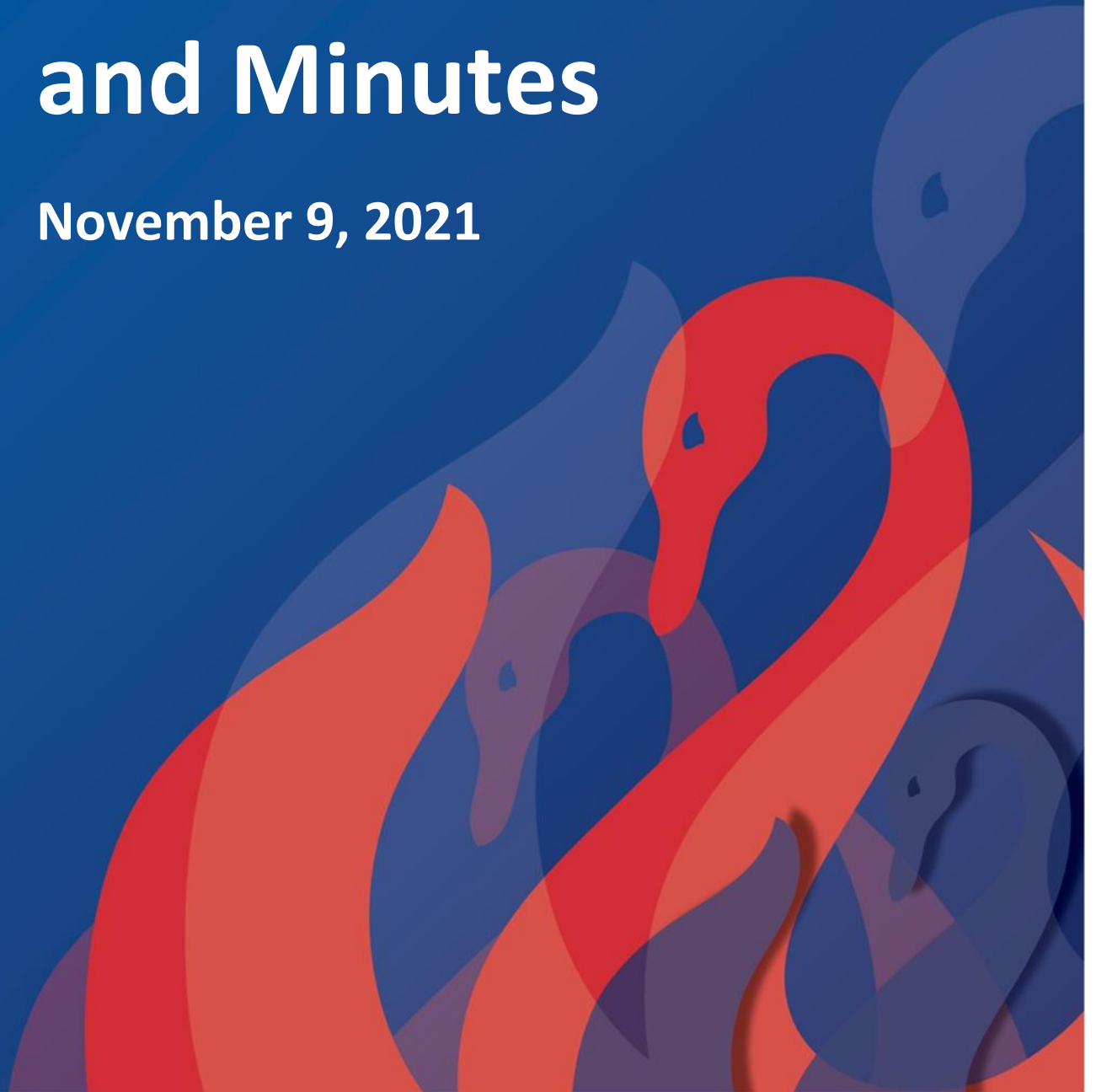




WEST LEEDERVILLE  
PRIMARY

# Board Agenda and Minutes

November 9, 2021



# West Leederville Primary School Board 2021

Delivering Educational Excellence – Every child, Every Opportunity



WEST LEEDERVILLE  
PRIMARY

Subject: School Board Meeting                      Location: Staff Roomj  
Time: 6.00pm – 7.15pm                              Chair: Mrs Derry Simpson (DS)  
Date: Tuesday November 9, 2021                      Apologies:

Attendance: **School:** Principal: Sheri Evans (SE), Teacher Representatives: Rochelle Reeves (RR).  
**Parents:** Richard Lilly (RL), Claire Hodge (CH), Cindy Kennedy (CK), Jarrod Dunning (JD).  
**Community:** Andrew Porter (AP), Robyn Gilfilan (RG)  
**Visitors:** Sarah Haynes SH (joined meeting at 6.11pm)

Apologies: Deputy Principal: Micheal McInerheney (MM), Judith Curtis (JC),

Time	Item	Documents	Purpose	Led by	Recommendations	Minutes	Actions
6.01	Acknowledgement of Country Welcome			Chair		Acknowledgement of Country by DS	
6.02	Introductions of Members and Apologies			Chair		Apologies from Michael McInerheney (MM) & Judith Curtis (JC) Meet a Board member - Introduction of past history, background and life experiences by DS.	
6.05	Disclosure of Interests			Chair		Nil	
6.07	Minutes of meeting	Meeting minutes	Make: for approval (minutes)	Chair	Minutes of the 07/09/21 meeting to be approved and endorsed	Minutes circulated prior to meeting via email. Board skills matrix has been collated by DS. Minutes approved by Board: Moved by CK & seconded by CH.	
<b>Administration agenda items</b>							
6.11	Principal Briefing	Principal's Report	Inform	Principal		Circulated to Board prior to meeting via email. Brief outline by SE with regards to the	

						School review due to take place this term and the line the questions will take. Moved by RL. Seconded by CH.	
6.16	Board Chair Report	Board Chair Report (provided on the night)	Inform	Board Chair		Report composed by DS in capacity as the Board Chair for submission to the 2021 Annual Report.	
6.20	Finance Report	Cash Report One Line Budget	Inform	Principal		Increase in spending has moved percentage of budget spending to approx. 72%. Collection of voluntary contributions is lower this year than predicted and budget set at. Moved by CH. Seconded by JC.	
6.30	New Community Member	School Board Matrix	Discuss	Board Chair	Please complete prior to the Board Meeting and return to Board Chair via email for compilation.	Board matrix was completed by Board members prior to meeting and data was presented to the Board. Analysis revealed that the skills and experience of current members are quite diverse, although as a group are demographically similar. A brief discussion by the Board followed with regards to the desired qualities for a new Community member. Suggestions included: <ul style="list-style-type: none"> <li>- Increasing the cultural diversity of the Board.</li> <li>- A local business person.</li> <li>- Someone with a medical background given the current COVID environment.</li> <li>- Clinikids program (Telethon Kids Institute) – a representative involved with the autism intervention and research team.</li> <li>- Telethon Kids Institute education team – representative of the Cybersafety program.</li> <li>- Sci-tech representative with background in STEM.</li> <li>- Speech and Hearing school staff member</li> </ul>	DS will put together a Google doc. for Board to enter suggestions for a new Community member.
6.50	Updated Class Placement Policy	Class Placement Policy	Inform	Principal		The Class Placement Policy has been expanded to include more information, detail & background. Board were very positive about the expanded policy. The new policy	

						will be communicated to parents on several platforms.	
<b>Strategic Agenda Items</b>							
7.06	NAPLAN Data 2021		Inform	ST		<p>A background was given by SE as to the format of NAPLAN and recent changes which may have impacted the data. An overview of NAPLAN data with a Powerpoint presentation was considered. The most recent NAPLAN data was compared to like schools. There is a noted fluctuation of the NAPLAN data from year to year. Although this is not at all uncommon, admin have contacted two schools with a similar ICSEA who have more consistent data.</p> <p>A discussion was held around the data, influences and trends. Gaps have been identified and strategies implemented by admin and teaching staff.</p> <p>Numeracy is a targeted area for future development.</p>	
7.56	Community Survey: School Times and LOTE Program	One word or phrase that describes WLPS	Discuss / Approve	Principal		<p>There was a large response to the Community survey by parents with a good response to questions.</p> <p>The results and responses from parents to the survey were discussed by the Board.</p> <ul style="list-style-type: none"> <li>• Changes to school times will be communicated to parents shortly.</li> <li>• A need/ request to consolidate channels of communication from teachers had already been identified and will be implemented next year.</li> <li>• Any changes made to the language program at WLPS are a Board decision. The results from the survey suggest that there is some impetus for change to the language program. The current language teacher at WLPS will be taking LSL next year which will create an</li> </ul>	

						<p>opportunity to introduce a parallel language, if desired. As BHC is our biggest intake secondary school, the suggestion was put forward to liaise with them with plans for future introduction of a language, in addition to Italian and Japanese already in place. The challenge exists to find alternative teacher, irrespective of which language is chosen. There was a consensus amongst the Board members to place an open advertisement for 'a language teacher' for Japanese, Italian, Noongar and Auslan in addition to Mandarin. An advertisement will probably not be feasible until Term 1 of next year.</p>	<p><b>SE to advertise for a language teacher (for Japanese, Italian, Noongar and Auslan in addition to Mandarin) for 2022.</b></p>
7.55	Business Plan Strategic Area Review: Leadership	<p>Summary</p> <p>102 FLF Personal Attributes for Leadership</p> <p>101B Leadership Development Steps A3</p>	Inform	Principal	Information supplied for independent viewing.	<p>Circulated to Board prior to meeting.</p> <ul style="list-style-type: none"> <li>- Information about the Business Plan Strategic Area of Leadership, specifically the WA Department of Education Future Leadership Framework</li> </ul>	
7.15	<b>General Business</b>						
8.34	Close			Chair			

Signed:

Principal: \_\_\_\_\_

Sheri Evans

Date:

Chair: \_\_\_\_\_

Derry Simpson

Date: