



WEST LEEDERVILLE
PRIMARY

Board Agenda and Minutes

June 8, 2021



West Leederville Primary School Board 2021

Delivering Educational Excellence – Every child, Every Opportunity



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PRIMARY

Subject: School Board Meeting Location: School Library
 Time: 6.00pm – 7.15pm Chair: Mrs Derry Simpson (DS)
 Date: Tuesday 8 June, 2021 Apologies: Deputy Principal: Micheal McInerhoney (MM), Judith Curtis (JC),
 Attendance: **School:** Principal: Sheri Evans (SE), Rochelle Reeves (RR).
Parents: Richard Lilly (RL), Claire Hodge (CH), Cindy Kennedy (CK), Jarrod Dunning (JD).
Community: Andrew Porter (AP), Robyn Gilfillan (RG)
Visitors: Shelley Thompson (ST), Shannon Tassell (P&C Uniform Shop Coordinator)

Time	Item	Documents	Purpose	Led by	Recommendations	Minutes	Actions
6.00	Acknowledgement of Country Welcome and apologies			Chair		Acknowledgment of Country by DS Apologies as above.	
6.03	Introduction of Members			Chair		DS extended welcome to Cindy Kennedy and Jarrod Dunning who are new members to the Board and Associate Principal, Shelley Thompson.	
6.05	Disclosure of interests			Chair			
6.06	Minutes of previous meeting	Meeting minutes	Make: for approval (minutes)	Chair	Minutes of the 04/05/21 meeting to be approved and seconded	Approved: RL Seconded: JC	Minutes approved. Signed minutes to be posted on Website.
Administration agenda items							
6.06	Business Plan Strategic Area Update: Teaching and Learning		Inform	Shelley Thompson		Shelley presented a Powerpoint which 'unpacked' the aspirations and performance indicators of the 'Teaching' domain of the	

						<p>current Business Plan. She explained the actions the school had taken so far this year to work towards the achievement of these. The following is a summary of the Teaching domain of the Business Plan, and the school's actions to date:</p> <p>The West Leederville Way</p> <ul style="list-style-type: none"> - Continued professional learning for teachers (including gifted and talented/academically able students, higher-order thinking skills and high impact teaching strategies) - Revised induction processes for new staff, including targeted professional learning, mentoring, and opportunities for 'work shadowing' - Implementation of the whole-school self-assessment schedule <p>Differentiated Teaching</p> <ul style="list-style-type: none"> - Creation, monitoring and evaluation of documented learning plans based on the analysis of student performance data, work samples and anecdotal records - Analysis of school and system student performance data to inform teaching - Specific examples shown of planning documents, which use student performance data, to differentiate teaching and to measure teacher impact <p>Quality Teaching</p> <ul style="list-style-type: none"> - Peer observation processes are currently underway - Walkthroughs by the leadership team, using a different approach from Sheri's skillset - Examples of the feedback given to teachers about their practice were shown <p>These actions have resulted in some of the performance indicators being achieved or substantially achieved.</p>	
6.26	Principal Briefing	Principal's Report	Inform	Principal		Principal's report was distributed to Board members prior to meeting.	

						<p>Rochelle Reeves will backfill Associate Principal Lisa Wade's position for the remainder of Term 2 whilst she is on secondment. Year 1/2 will be taught by Olivia Jacobsen.</p> <p>Nic Savatovic has applied to become a Year 3 teacher.</p> <p>Before and after school supervision processes are continuing to be developed. Large numbers of students arrive early to school and now meet in the under cover area. Duty of care of these students mandates that the students must assemble together until classes open at 8.35am.</p>	
6.43	Finance Report	Operation One Line Budget Statement	Inform			As directed by the DoE, the finance document to be provided to the Board is in a new format. Outlined by SE, the spending is mostly in line with budgets, with salary figures fluctuating due to several variants.	SE will follow up why
6.49	Statement of Expectation	Statement of Expectation	Noted	Principal		Endorsed by Director General Lisa Rodgers	Noted by Board.
Strategic Agenda Items							
6.50	On Entry Assessment Results – Progress	Results Summary	Inform	Sheri Evans		Data from On-entry Pre-primary and Year 1 assessment testing outlined by SE. This data provides valuable information, tracking student progress for subsequent years.	
6.56	Three Year Agenda and School Board Action Plan Finalised	Three Year Agenda and School Board Action Plan	Endorse	Principal		The Three Year Agenda was circulated to Board prior to meeting.	Endorsed by Board. Code of Conduct for Board members will be discussed at next meeting.
General Business							
6.58	Review Board Training Module 5 – Monitoring School Performance	Module 5: Monitoring School Performance	Discuss	Chair		Circulated prior to meeting by email. Brief discussion	
7.00	Uniform (dress) Change Proposal		Endorse	Shannon Tassel (Uniform Shop Coordinator) & Principal		Difficulties with current option for dress on uniforms were discussed.	Uniform survey endorsed by Board

						<p>Three alternative designs have been sourced and parents will be consulted to determine which style will be introduced.</p> <p>Desired outcome is to source a dress which is less costly, better quality material, able to be sourced easier and quickly, and provided by one of current suppliers. Proposal to survey parents for preference of new dress option with a comments box.</p>	
						<p>In lieu of BH leaving Board, position of Community Member is available. SE and DS have been in discussion to identify possible replacements.</p> <p>Discussion around what skill set the Board would like to see in an incoming Community member.</p> <p>To be considered by Board members until next meeting.</p>	
7.28	Close			Chair		Meeting closed at 7.28pm. Next meeting will be held Tuesday 3 August 2021.	

Signed:

Principal: _____

Sheri Evans

Date:

Chair: _____

Derry Simpson

Date: