



WEST LEEDERVILLE
PRIMARY

Board minutes

March 23 2021





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Subject:	West Leederville Primary School Board Meeting
Time:	6pm to 7pm
Date:	March 23, 2021
Location:	Staff room
Chair:	Derry Simpson (DS)
Apologies:	Barry Harvie (BH),
Attendees:	Fiona Kelly (FK), Aine Sommerfield (AS), Judith Curtis (JC), Richard Lilly (RL), Robyn Gilfillan (RG), Derry Simpson (DS), Rochelle Reeves (RR), Claire Hodge (CH), Andrew Porter (AP), Michael McInerheney (MM),
Observer:	

Time	Item and summary of discussion	Actions
6.02pm	Welcome <ul style="list-style-type: none"> Acknowledgment to country read by RR. Meeting was opened at 6.02pm. DS welcomed all members of the Board to the meeting. 	
6.03pm	Confirmation of agenda All agreed. Disclosure of interest <ul style="list-style-type: none"> None 	
6.03pm	Minutes of previous meeting <ul style="list-style-type: none"> Motion that the minutes from the meeting held on February 16 2021 are a true and accurate record and were approved by email circulation to the Board. 	Minutes accepted by all present via email circulation. Published on website on March 18 2021.
6.04pm	Priority Item <u>Principal's report</u> <ul style="list-style-type: none"> The interview process for a new Principal has been completed. The successful candidate has been decided and will be announced later this week. Handover by FK to the incoming Principal will take place next week. AP was thanked for his participation and input to the interview panel. A 0.4 FTE Associate Principal Data Coach role has also been advertised and the selection process is currently underway. FK noted that this is an important role in the school. A contribution of \$30 000 approved by the P&C was greatly appreciated and will support the school in delivering a high quality education program. Cash for Cans is working well, however theft on weekends and after school hours has resulted in the necessity to place the containers inside, thereby reducing the opportunity for contributions. Recycling bins have been returned to Cambridge Council due to rubbish continually being placed in them. 	

	<ul style="list-style-type: none"> Annual Report – Student achievement data graphs are not available for the 2020 Annual Report as there was no NAPLAN last year. The Annual Report was noted by the Board and will be published next week and placed on Schools Online and the website. Bowling club community garden - A new executive body at the Leederville Bowling Club are considering plans to move the garden plot leased by WLPS to make way for a 'beer garden', although this has not directly been communicated to MM. A sea container adjacent to the plot has already been moved. It was noted that the school applied for, and received substantial grants to establish the plot. 	<p>Annual Report noted by the Board.</p> <p>DS & RL will liaise with members of the Bowling Club exec. to clarify the situation regarding the garden plot.</p>
6.45pm	<p>Other Business</p> <p>Finance</p> <p>Budget 2021</p> <ul style="list-style-type: none"> FK – discussed elements of the budgeting for different items, classes and reserves. Reserves allow for continual maintenance of school grounds and equipment. <p>Statement of Expectation</p> <ul style="list-style-type: none"> The <i>Statement of Expectation</i> will underpin each school's strategic planning and self-assessment and will form part of the school's public school review. It is to be signed by the Director General, the Principal and the Board Chair. After brief discussion it was decided the Statement document will be revisited at next meeting with the newly appointed Principal and new Board members. <p>Board election</p> <ul style="list-style-type: none"> The election process for new Board members is currently underway. AP will continue on as a community member until the end of the year to support DS in role of Board Chair. A suggestion made by FK for Lisa Wade or Shelley Thompson to join the Board also as an additional staff representative. <p>Sharing of policy updates</p> <ul style="list-style-type: none"> In the past various policies have been updated and presented to Board to note. The Board discussed on what basis they should be reviewed. There was consensus that the policy list is to be placed on the Board agenda as a rolling item, to be reviewed and noted as required. 	<p><i>Statement of Expectation</i> document to be added to the agenda of the next Board meeting.</p> <p>-Board supported suggestion of AP to continue as a community member until the remainder of year. -Support for either Lisa Wade or Shelley Thompson to join the board as staff member.</p>
	<p>Next meeting</p> <p>The next meeting of the board will be on May 4 2021.</p> <p>Meeting closed at 6.46pm</p>	

Signed:

Principal: _____
Fiona Kelly

Chair: _____
Derry Simpson

Date: _____

Date: _____