



WEST LEEDERVILLE
PRIMARY

Board minutes

November 3 2020





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Subject:	West Leederville Primary School Board Meeting
Time:	6pm to 7pm
Date:	November 3, 2020
Location:	Staff room
Chair:	Andrew Porter (AP)
Apologies:	Richard Lilly (RL)
Attendees:	Fiona Kelly (FK), Michael McNerheney (MM), Aine Sommerfield (AS), Judith Curtis (JC), Barry Harvie (BH), Robyn Gilfillan (RG), Derry Simpson (DS), Rochelle Reeves (RR), Claire Hodge (CH)
Observer:	

Time	Item and summary of discussion	Actions
6.00pm	<p>Welcome</p> <ul style="list-style-type: none"> Meeting was opened at 6.05pm. AP welcomed all members of the Board to the meeting 	N/A
6.01pm	<p>Confirmation of agenda All agreed.</p> <p>Disclosure of interest</p> <ul style="list-style-type: none"> None 	
6.01pm	<p>Minutes of previous meeting</p> <ul style="list-style-type: none"> Motion that the minutes from the meeting held on September 8 2020 are a true and accurate record and were approved by email circulation to the Board. 	Minutes accepted by all present via email circulation. Published on website on September 8 2020.
6.02pm	<p><u>Priority Item</u></p> <p>Principal's report FK highlights including:</p> <p><u>PRS Review</u> Depending upon the assessment of a school by the PRS Review team, the following review will be scheduled for one, three or five years. Our target is to be one of the first schools to receive a five year return. The WLPS Review will take place in Term 4, 2021.</p> <p><u>Case management</u> A major component of Associate Principal Shelley Thompson's role this year has been to identify <i>students who are capable of increased academic progress, through the comprehensive analysis of student data</i>. Small groups of students were placed in case management groups to have targeted learning in specific areas. SH is analysing data and student progress; working with the staff to achieve outcomes. To date the trials are working extremely well.</p>	

Another trial currently under way the utilization of data diaries – target setting directly with students. An assessment of this trial will occur in a few weeks. Brightpath writing exemplars have been incorporated into classrooms allowing common assessment tasks for both writing and science to assist teachers in making consistent judgements of student achievement

A short discussion by the Board followed around the pros and cons of releasing information from these trials to the parents. For now the results will be kept at a school level.

Classes 2021

FK outlined possible class structures for 2021 – a Powerpoint presentation illustrated predicted student numbers and two class structure options identified.

Option 1 - 20 classes as in 2020, but middle years at capacity with little room for incoming students. An additional kindergarten class will run off-site in both options.

Option 2 - 21 classes, requiring the use of the meeting room as a classroom. This would result in 4 multi-age classes and although the class sizes will be smaller, the cost to operate this scenario will be greater.

A brief discussion ensued. The preferred model of the members of the Board was option 2. Management of the 'belong' issue for the students in multi-year group classes will be a consideration for the leadership team.

Extra DOTT 2021

Through industrial agreement, additional DOTT (Duties other than teaching) has been awarded to teachers from 2021. This will require additional staff to implement. Fortnightly sessions with a library teacher in the library will be introduced for each class, to provide extra DOTT for the classroom teachers.

Year level meetings

The 2021 Year group meetings introduced last year, will once again be conducted during weeks 6 & 7 of this term. Potential class sizes and teachers (via year group) will be shared, along with financial information, school priorities and areas for focus 2021.

The Powerpoint presented to parents in 2019 was shown to the Board for comment on updating for the 2020 meetings.

'Provocations' and 'What Worked Well, Even Better if' will also be incorporated into the meetings allowing parents to give feedback. An idea for FK to read out some of the suggestions from last year was put forward.

Business Plan

The development of the new Business Plan is well under way. It will be distributed to Board shortly in its draft form for comment. Feedback from the Board is to be given via email.

6.43pm

Cash report

As it is the end of the month, once a new report has generated it will be forwarded to the Board.

MCS (JC) will email new Cash report once generated.

6.57pm

Other Business

Playground repair

A new system for the stage boxes has been designed. The cost is to be discussed at the P&C meeting tonight.

7.00pm

Next meeting

The next meeting of the board will be on Thursday 3 December.

Meeting closed at 7.08pm.

Signed:

Principal: _____

Fiona Kelly

Chair: _____

Andrew Porter

Date: _____

Date: _____

