



WEST LEEDERVILLE  
PRIMARY

# Board minutes

June 16 2020





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PRIMARY

<b>Subject:</b>	<b>West Leederville Primary School Board Meeting</b>
<b>Time:</b>	6pm to 7pm
<b>Date:</b>	June 16, 2020
<b>Location:</b>	Staff room
<b>Chair:</b>	Barry Harvey (BH)
<b>Apologies:</b>	Andrew Porter (AP), Rochelle Reeves (RR),
<b>Attendees:</b>	Fiona Kelly (FK), Michael McInerheney (MM), Aine Sommerfield (AS), Judith Curtis (JC), Barry Harvie (BH), Richard Lilly (RL), Claire Hodge (CH), Robyn Gilfillan (RG), Derry Simpson (DS)

Observer:

Time	Item and summary of discussion	Actions
5.56	<p><b>Welcome</b></p> <ul style="list-style-type: none"> <li>Meeting was opened at 5.56pm. BH welcomed all members of the Board to the meeting.</li> </ul>	N/A
6.10pm	<p><b>Confirmation of agenda</b></p> <ul style="list-style-type: none"> <li>All agreed.</li> </ul> <p><b>Disclosure of interest</b></p> <ul style="list-style-type: none"> <li>None</li> </ul>	
6.11pm	<p><b>Minutes of previous meeting</b></p> <ul style="list-style-type: none"> <li>Motion that the minutes from the meeting held on April 21 2020 are a true and accurate record and were approved by email circulation to the Board.</li> </ul>	Minutes accepted by all present via email circulation. Published on website on May 22 2020.
<u>6.26pm</u>	<p><b><u>Priority Item</u></b></p> <p><u>Post Crisis Response Framework reflection tool Padlet activity</u></p> <p>Using the Padlet tool, Board members participated in a task of reviewing measures implemented during the COVID-19 restrictions, evaluating what worked well and may be worth retaining in the future.</p> <ul style="list-style-type: none"> <li>Generally, members of the Board found Connect to be a valuable communication tool between teachers, parents and students. The Seesaw app is an alternative tool used by some teaching staff, although going forward the aim would be to use the one tool for this level of communication. Reports will be delivered via Connect this year enabling parents to retrieve them at any time.</li> </ul>	

FK outlined several aspects of the report with the following highlights:

Power point re Associate Principal data role

Associate Principal, Shelley Thompson is incorporating data support into her role this year, investigating utilising data formatively to increase student outcomes. An overview of this role was presented to the Board via a Powerpoint presentation.

PBS

WLPS is working toward becoming a PBS (Positive Behaviour School), which aims to create classrooms with high academic engagement, supporting an integral approach to behaviour, learning and teaching. A team of 10 members has been selected comprised of teaching staff, education assistants, office staff and the Chaplain, Corali. The leader of the team is Rachael Swinhoe and the Coach Mitch Green, as selected by the staff. The team will formulate a matrix of expected behaviours and a framework.

Business Plan review

Feedback has been sought from staff regarding their beliefs about teaching and learning. FK and ST have revised the beliefs down to ten and presented them back to the staff for comment.

The Electronic school assessment team have several different domains for areas of assessment when reviewing schools. These were discussed briefly by the Board with reference that the next school review for WLPS by the Department of Education is due next year.

The Chaplain has a large number of students requiring support at the moment. Currently there is only funding for 2 days a week for a Chaplain and the suggestion was made that in the future, it may be possibility for the P&C to be able to support an increase in this time due to the increasing demand.

**Cash Report**

Voluntary contributions are down compared to the same time for last year.

A short discussion explored reasons why this may be so and what measures could be implemented to increase the payments. One option currently being explored is to place contributions on a digital forum such as the Skoolbag app or Quickcliq.

Income from community users is also down, mostly due to the restrictions of the COVID-19 virus.

**Other Business**

6.55pm

During the COVID-19 restrictions, the Board met three times via Webex. There was a brief discussion by members of the Board as to the differences and benefits of physical meetings vs. Webex meetings. A proposal was put forward that the one meeting each term will be a physical meeting, whilst the other

A virtual Board meeting will be held each term on Webex.

	<p>will be held as a Webex meeting. The time will remain the same to maintain consistency. The next Board meeting was nominated to be via Webex.</p> <p>School photos have been rescheduled for start of November. The Year 6 school camp is also going ahead in Term 4.</p>	
<p><b>7.15pm</b></p>	<p><b>Next meeting</b></p> <p>The next meeting of the Board will be on August 4 2020.</p> <p>Meeting closed at 7.15pm</p>	

**Signed:**

Principal: \_\_\_\_\_

Chair: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Fiona Kelly

Barry Harvie

