


# WebEx Connection guide for students - iPads

1. With your parents, download the **Cisco WebEx Meetings** app from the App

Store. The icon looks like this: 

2. When the app opens, tap on **Join Meeting**
3. You'll then need to enter two pieces of information (these never change)
  - a) the nine-digit code for your classroom/teacher: \_ \_ \_ \_ \_ \_ \_ \_ \_  
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  - b) you'll also need to enter your name and student email:  
[firstname.surname@student.education.wa.edu.au](mailto:firstname.surname@student.education.wa.edu.au)
4. The 'waiting screen' appears. Here, you can check that your microphone and camera work. Mute your mic and leave your camera active.
5. Then you can **start meeting**.
6. To show consideration to everyone during the meeting, please make sure your microphone is muted. If you want to speak to the whole group, **raise your hand** by selecting the person icon  and then the hand icon.
7. To leave the meeting, please press the red cross near the bottom of the screen.