



WEST LEEDERVILLE  
PRIMARY

# Board minutes

February 18, 2020





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PRIMARY

<b>Subject:</b>	<b>West Leederville Primary School Board Meeting</b>
<b>Time:</b>	6pm to 7.15pm
<b>Date:</b>	February 18, 2020
<b>Location:</b>	Staff room
<b>Chair:</b>	Andrew Porter (AP)
<b>Apologies:</b>	Derry Simpson
<b>Attendees:</b>	Fiona Kelly (FK), Andrew Porter (AP), Michael McInerheney (MM), Aine Sommerfield (AS), Judith Curtis (JC), Rochelle Reeves (RR), Barry Harvie (BH), Richard Lilly (RL), Claire Hodge (CH), Robyn Gilfillan (RG)
<b>Observer:</b>	Sarah Hayes

Time	Item and summary of discussion	Actions
6.02pm	<p><b>Welcome</b></p> <ul style="list-style-type: none"> <li>Meeting was opened at 6.02pm. AP welcomed all to meeting and in particular new board members.</li> </ul>	N/A
6.10pm	<p><b>Confirmation of agenda</b></p> <ul style="list-style-type: none"> <li>All agreed.</li> </ul> <p><b>Disclosure of interest</b></p> <ul style="list-style-type: none"> <li>None</li> </ul>	
6.11pm	<p><b>Minutes of previous meeting</b></p> <ul style="list-style-type: none"> <li>Motion that the minutes from the meeting held on November 26 2019 are a true and accurate record and were approved by email circulation to the Board.</li> </ul>	Minutes accepted by all present via email circulation. Published on website on December 4 2019.
6.12pm	<p><b>Election of School Board Chair for 2020</b></p> <p>Nominations for position of Board Chair and Deputy Chair opened. AP was nominated by BH and seconded by RR. AP elected as Board Chair unopposed. All supported BH to remain in position of Deputy Chair.</p>	
6.15pm	<p><b>Principal's report</b></p> <p>FK outlined several aspects of the report</p> <ul style="list-style-type: none"> <li>* Focus on Hattie's top ten High Impact Teaching Strategies (HITS) continues into 2020</li> <li>* Brightpath (writing assessment tool), Talk 4 Writing (whole school writing program), Letters and Sounds (K-2 phonics), Words their Way (spelling program), continue as priorities in 2020, Implementation Plan.</li> <li>* STEM and Technologies are also ongoing annual focuses.</li> <li>* A grant of \$52 000 was received to improve buildings and grounds. Several repair and painting projects were undertaken during the school holidays.</li> <li>*Playground upgrade to commence this term.</li> </ul> <p>Tree bracing will be incorporated into the playground</p>	

design.

\*Class meetings have been well attended and received.

6.26pm

**Priority Item**

A brief discussion was led by FK around the following documents:

Department of Education Strategic Direction 2020 - 2024

- Building on Strength
- WLPS will continue working towards strategies and supporting students to achieve a successful future
- Students at WLPS are educated in the history of indigenous Australians and an Aboriginal Cultural Standards Committee provides regular professional development at staff meetings.

Focus 2020

Department of Education publication outlining priorities for 2020.

WLPS Annual Implementation Plan

There are five areas of focus as outlined in the Business Plan – teaching, learning environment, relationships, learning and resources. The implementation plan is revisited several times a year by staff.

Our Business Plan

Links back to five domains as outlined above.  
The current Business Plan runs until the end of 2020 and a new Business Plan is to be developed this year. FK asked Board members for any suggestion on the development of the new Business Plan.  
The decision made to add a section from the current Business Plan to successive Board meetings this year for discussion, beginning at next meeting. In conjunction, the staff will also discuss the correlating sections and provide feedback.

A section from the current Business Plan to be added to the Board Agenda for discussion at successive meetings.

Policy Review Schedule

The introduction of the Positive Behaviour School Program (PBS) will require the Behaviour Management policy to be reviewed. PBS is a whole school positive behaviour framework and is overlaid across all aspects of school life.

Homework Policy – suggestion for the Board to discuss and update this policy at next meeting.

Homework policy to be discussed at next Board meeting.

Annual Report

A Board Report for the 2019 Annual Report requires preparation.  
The Annual Report will be presented to Board at next meeting.

AP will prepare article for Board in Annual Report

2020 School priorities

- Six areas have been identified as school priorities for 2020.
- Literacy and Numeracy

	<ul style="list-style-type: none"> <li>- STEM</li> <li>- Technologies</li> <li>- Aboriginal Standards Cultural Framework</li> <li>- Sustainability</li> <li>- Critical and Creative Thinking</li> </ul> <p>Brief discussion around different aspects of School Priorities.</p>	
6.50pm	<p><b>School finances</b></p> <p>Cash report and expenditure circulated to Board prior to meeting.</p>	Noted by Board
6.55pm	<p><b>Other Business</b></p> <p>A proposal was made to change Board meetings currently held in Wks 2 &amp; 7, to Wk 3 &amp; 8 to align with P&amp;C meetings.</p> <p>Representation of the Board at P&amp;C meetings is assured as DS, MM &amp; FK all attend both P&amp;C and Board meetings.</p> <p>New Board members aware of online Criminal Screening requirements and have completed the process.</p>	New meeting schedule to be emailed out to Board members.
	<p><b>Next meeting</b></p> <p>The next meeting of the board will be on March 24 2020.</p> <p>Meeting closed at 7pm</p>	

Principal: \_\_\_\_\_  
Fiona Kelly

Date: \_\_\_\_\_

**Signed:**

Andrew Porter

Chair: \_\_\_\_\_

Date: \_\_\_\_\_

**Signed:**

