



WEST LEEDERVILLE  
PRIMARY

# Board minutes

November 26 2019





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PRIMARY

<b>Subject:</b>	<b>West Leederville Primary School Board Meeting</b>
Time:	6.00pm to 7.15pm
Date:	November 26 2019
Location:	Staff room
Chair:	Andrew Porter (AP)
Apologies:	
Attendees:	Fiona Kelly (FK), Andrew Porter (AP), Ryan Hathrill( RH), Michael McInerheney (MM), Aine Sommerfield (AS), Judith Curtis (JC), Rochelle Reeves (RR), Tahnee Davies (TD), Barry Harvie (BH),
Guest:	

Time	Item and summary of discussion	Actions
6.03pm	<p><b>Welcome</b></p> <ul style="list-style-type: none"> <li>Meeting was opened at 6.03pm. AP welcomed all to meeting</li> </ul>	N/A
	<p><b>Confirmation of agenda</b></p> <ul style="list-style-type: none"> <li>All agreed.</li> </ul> <p><b>Disclosure of interest</b></p> <ul style="list-style-type: none"> <li>None</li> </ul>	
6.05pm	<p><b>Minutes of previous meeting</b></p> <ul style="list-style-type: none"> <li>Motion that the minutes from the meeting held on November 26 2019 are a true and accurate record and were approved by email circulation to the Board.</li> </ul>	Minutes accepted by all present via email circulation. Published on website on November 15 2019.
6.06pm	<p><b>Principal's report</b></p> <ul style="list-style-type: none"> <li>Some damage has occurred at the school with young vandals climbing and placing furniture on the roof of the Heritage building and graffitiing a number of areas across the school. The toilet block at Cowden Park has also been heavily graffitied. The local police have been contacted and Education Security notified.</li> <li>This incidence is out of the ordinary as vandalism is not usually an issue at WLPS.</li> <li>A suggestion was made to place signs around the school with the phone numbers of the Ed Security and include their number in the school newsletter.</li> <li>There was a brief discussion around further security options which may deter vandals.</li> <li>Cybersafety – Y-Safe information sessions have been completed by staff and students and parents. Year 6 students have started to use program and the teachers plan to complete it with the current cohort before the end of the year. JC mentioned that the students and staff have found it engaging and valuable to date.</li> </ul>	FK to explore signage options.

## Priority Item

### Year level parent meetings report

Board members reflected on What Worked Well/ Even Better If (WWW/EBI) information comments collated.

- There was generally a better attendance at the younger year meetings, but it was noted that parents might be inclined to only attend the one meeting and feel that they had sufficient information.
- Several comments about homework for and against came through in the feedback from the parents. Finding the right balance between homework using a digital device and written homework was a concern expressed.
- There were relatively few remarks around the open classrooms/team teaching.
- Digital literacy was also a theme for comment and discussed by the members of the Board. Communication to parents was recommended to indicate that digital technology is incorporated into learning as a tool and is part of the curriculum. A perception that the students are using their iPads for large periods of time whilst at school needs to be clarified, as it is usually about 45mins to an hour each day.

AP acknowledged the effort that went into meetings. The meeting Powerpoint presentation and WWW/EBI information will be posted on the website.

The process for the parent meetings will be reviewed for next year.

### Moreton Bay Fig Tree

- Arborist reports have been received and all recommend that the tree remain with significant works and on-going assessment.
- Immediate recommendations and future management were itemised. FK has asked Department of Education to clarify where responsibility for future management of the tree lies and she will advise once this is decided.
- The Board agree they are not in a position to go against three professional opinions, however all agree, every effort must be made to follow through on all appropriate recommendations and to ensure that on-going management is well planned and not left to chance.
- Board members support continuing with the advice/on-going engagement of one of the three consultants, with Classic Tree Services as their first preference and Arbor Centre as a viable alternative. This choice is based on the quality of the reports provided. Several Board members expressed reservation in the on-going engagement of Arbor Logic based upon the failure of the arrest cables, installed on their advice, that are considered inappropriate in one of the other reports.

Keep this item on Agenda for coming meetings.

	<ul style="list-style-type: none"> <li>▪ Placing exclusion zones around the tree at susceptible times of the year was a possible measure put forward.</li> <li>▪ The newsletter was considered the most appropriate and effective way to communicate the findings and the plans to maintain the tree to parents.</li> </ul> <p><u>Board Nominations</u></p> <ul style="list-style-type: none"> <li>▪ Three nominations have been received for the 2 positions being vacated by TD &amp; RH.</li> <li>▪ An election will be held before the end of term and the option of allowing parents to vote by digital means will be explored.</li> <li>▪ AP acknowledged the great efforts of TD and RH as members to the Board and their individual qualities and contributions they brought to the meetings.</li> </ul> <p>The first Board meeting for 2020 will be delayed by one week in Term 1, to be held on February 18.</p>	
7.05pm	<p><b>School finances</b></p> <p>Cash report and expenditure circulated to Board prior to meeting. Brief discussion around several items including the variation between Current and Actual balances for Charges and Fees (Reserve) and Curriculum Student Services.</p>	Noted by Board
7.15pm	<p><b>Other Business</b></p> <p><u>Report from Board member who attended P&amp;C meeting</u> The P&amp;C is losing several key office bearers and is in the unfortunate position of having very few parents stepping up to fill the void.</p> <p><u>P&amp;C Roster</u> RH will attend next meeting.</p>	
7.20pm	<p><b>Next meeting</b></p> <p>The next meeting of the board will be on February 18 2020.</p> <p>Meeting closed at 7.22pm</p>	

Signed:

Principal: \_\_\_\_\_  
Fiona Kelly

Chair: \_\_\_\_\_  
Andrew Porter

Date: \_\_\_\_\_

Date: \_\_\_\_\_