

West Leederville

P r i m a r y S c h o o l



Information book

***Delivering Educational Excellence***

*Giving every child every opportunity*

2020

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# Introduction

West Leederville Primary School is nestled in the Perth suburb of West Leederville, between Lake Monger and City of Subiaco. West Leederville is situated 3 kilometres (1.9 ml) northwest of the central business district of Perth, the capital of Western Australia, within the Town of Cambridge and was originally formed from the sale and subdivision of the estate of William Leeder that occurred from 1891 onwards. West Leederville Primary School was founded in 1898. The school opened its doors with 133 children under the Head Teacher (Mr James Sadler) and one assistant (Miss Howson), reaching a peak of 717 children in 14 classes in 1945. Until the 1950s, a tram ran down Woolwich Street, which borders the school.

In 2020, the enrolment of over 570 is drawn from varied backgrounds and cultures and has increased steadily from 240 students in 2006. A significant feature of the school's character is as a place of interaction for the community including local musicians, sporting and fitness groups, language and artists. The school celebrated its 120th anniversary in 2018.

A former Prime Minister of Australia, R.J.(Bob) Hawke attended West Leederville Primary School from 1939 to 1941. Significantly, the new local secondary school only 800m from our door is



named after this prominent Australian. Bob Hawke College opens to Year 7 students in 2020.

Our original buildings are heritage listed and these provide unique character with classrooms that surround the traditional school hall. In 2010, a new library and arts centre was completed followed by a new administration wing in 2011. The building of seven new early childhood classrooms was completed in time for the commencement of the 2015 school year. In 2017 a second storey was added to the library building; providing an extra five classrooms for our senior students.

Our history is noted in the many old photos and shields that are displayed in our corridors. A large covered assembly area provides a wonderful outdoor facility for the many activities that require outside space, but shelter from the sun. Oval and ground space is compact but attractive with the parent community and staff exhibiting a keen interest in its appearance. There are two off-site kindergartens located at Lake Monger Primary School.

A sense of community is an important feature of West Leederville Primary School. The school recognises the importance of the local community and values a collaborative partnership in the delivery of education. Students, staff and parents participate in a wide range of programs to support, enhance and develop community relations. West Leederville enjoys a particularly strong parent and community involvement through the Parents and Citizens Association (P&C) and the School Board.

The number of classroom teachers and specialist programs has increased along with the rapid enrolment growth. The staff is open and approachable, working with parents on classroom programs to achieve the best outcome for the students. Staff members are committed to ongoing learning, and attend professional learning programs to enhance and strengthen classroom practice.

# Principal's welcome

It is a pleasure to welcome your child to West Leederville Primary School and to wish them happiness and success in all aspects of their school life. Our school strives to provide high quality education programs with an emphasis on creating a learning environment that is innovative and enriching. Staff place great emphasis on the development and measurement of students' literacy and numeracy skills. Technology is integrated into lessons across the breadth of the curriculum ensuring our students develop the skills & habits required to be successful 21st Century learners. In addition, our school offers a range of opportunities for students including Instrumental Music School Services, string ensemble, physical education, drama, languages, art and leadership programs including Student Councillors, Faction Captains, I.T. Angels and Literacy Leaders.

Our Student Management Policy provides an effective framework to ensure students are cared for with respect and assisted to make informed, appropriate choices about all aspects of their school life. This framework and management philosophy enables us to assist students to be responsible, independent thinkers and provides an education environment that encourages all students to maximise their learning opportunities.

Parents and teachers share the responsibility for a child's education and I hope that we will be able to work closely together in our endeavour to realise each child's full potential. There are many avenues for parents to participate in our education programs through formal groups in the school - the School Board and the Parents & Citizens Association, as well as assisting in class and school programs. Parents are welcomed into the school at all times and we are most fortunate to have a very supportive and involved parent community. This is a highly valued feature of the school.

The staff at West Leederville Primary School endeavour to be role models for our students. Positive attitudes greatly enhance a child's chances of developing their full potential at school. Please do not hesitate to contact class

West Leederville Primary School  
welcomes new and existing  
parents and encourages an  
active role in education.

teachers or a member of the administration staff on any matter concerning your child's education. You will always be welcome.

To ensure open lines of communication are maintained, information is sent home regularly, via the school newsletter, the school website at [www.wlps.wa.edu.au](http://www.wlps.wa.edu.au), our Skoolbag App (for iPhone and Android) and class notices. As the [newsletter](#) contains information about the day to day operation of the school, including excursions and other variations to the school routines, it is important that attention is given to its content. Information evenings are held early in the year to outline the educational programs and classroom organisation. The school has a comprehensive reporting system, including written reports, parent/teacher interviews and Open Night. Our website aims to showcase our school's achievements and is updated frequently.

We are very proud of the quality education our school provides. I look forward to working with you to ensure our school maintains its vitality, relevance and effectiveness.

Kind regards,

Fiona Kelly  
Principal



# School Ethos

*Giving every child, every opportunity*

One of the unique aspects of WLPS is the long history and traditions of the school and as you move around the heritage building you will walk past: the Citizenship Board, the portraits of past students in the corridors, the War Remembrance in the hall, along with the traditional school bell which is rung by each graduating student at their graduation ceremony. All provide a reminder of the many thousands of young students who have passed through the school over the last 120 years.

Such a strong attachment to our history does not imply the school lives in the past. On the contrary, it is a vibrant contemporary place of learning. We do believe, however, that to appreciate fully the aims and ethos of the school, one should have an appreciation of its history. Such an understanding undoubtedly contributes to the strong sense of school spirit amongst the students at WLPS.

West Leederville Primary School prides itself on its search for excellence, not only in the area of academic achievement, but on the sports field, and in the arts, incorporating music, visual art and drama to name some of the spheres of activity. A sensible balance between academic and non-academic activity is encouraged, in order for each student to take full advantage of the opportunities that WLPS offers.

West Leederville Primary School provides a broad, stimulating, diverse and challenging educational experience of the highest quality to enhance the vast and varied talents of its students, whilst encouraging individual development and happiness.

## Our Mission

To deliver educational excellence through a safe, respectful and stimulating environment that inspires our students to reach their full potential. This will be achieved through developing the whole child academically, emotionally, socially and physically.

We believe that optimum learning occurs when:

- learning is developmental and students' individual differences are catered for.
- students are valued, encouraged to take risks and solve problems.
- students' home and school have a common goal, interact positively and are mutually supportive.

- students see a purpose to their learning, are actively engaged, take responsibility for what they do and are accountable for their success.
- learning is culturally relevant and connections to the student's own life experiences are made.
- students are independent, self-evaluative and responsible.
- students co-operate, collaborate, use peer sharing opportunities and learn from each other.
- higher order thinking processes are explicitly taught.

We believe that:

- students learn in different ways.
- curriculum and instructional practices should incorporate a variety of learning activities to support different learning styles.
- co-operative learning tasks are intellectually demanding and allow for creativity and higher order thinking.
- assessment should be fair, explicit, valid, educative and comprehensive.
- for students to be successful in today's society, it is essential we provide them with the necessary skills and values to participate in a digital world.
- children should be supported to become environmentally responsible and contribute to a sustainable future.

## The Curriculum

The Pre-primary to Year 10 Western Australian Curriculum provides a coherent and comprehensive set of prescribed content and achievement standards which we use to plan student learning programs, assess student progress and report to parents.

The Western Australian Curriculum remains broadly consistent with the Australian Curriculum but has been contextualised to make it more suitable for Western Australian students and teachers.

For more information, visit the School Curriculum and Standards Authority of Western Australia at <http://k10outline.scsa.wa.edu.au/home/p-10-curriculum/curriculum-browser>



# Western Australian Curriculum

[K-10 Outline](#)

The Western Australian Curriculum and Assessment Outline for Years K-10 is now available.

[Visit the Outline](#)

[View the K-10 Curriculum](#)



Connection and Challenge

Motivation and Purpose

Inclusivity And Difference

Opportunity to Learn

Specific Purposes

Independence and Collaboration

Action and Reflection

School Wide Evaluation

Cross Curriculum

Alternative Curriculum Recognition

Supportive Environment

Informative Reporting

Fair

Integral

Educative

General Capabilities

Western Australian P-10 Curriculum

...set of prescribed content and achievement standards...

Early Years

Syllabus

...to plan student learning programs...

Judging Standards

Assessment

Assessment Pointers

Reporting

...and report to parents.

Assessment

...assess student progress...

Assessment Snapshots

Overview of Research

Assessment Activities

Reflection

Supportive Environment

Alternative Curriculum Recognition

Cross Curriculum



# Delivering Education Excellence

At West Leederville PS, our mission is to deliver educational excellence through a safe, respectful and stimulating environment that inspires our students to reach their full potential. This will be achieved through developing the whole child academically, creatively, emotionally, physically and socially.

Successful students are at the core of our planning and review cycle with all other components connected to, and focused on, standards of student achievement both academic and non-academic.

School operations are those processes and procedures that enable the standards of student achievement to improve. There are five areas of focus for effective school operations:

- Teaching
- Learning Environment
- Leadership
- Resources
- Relationships

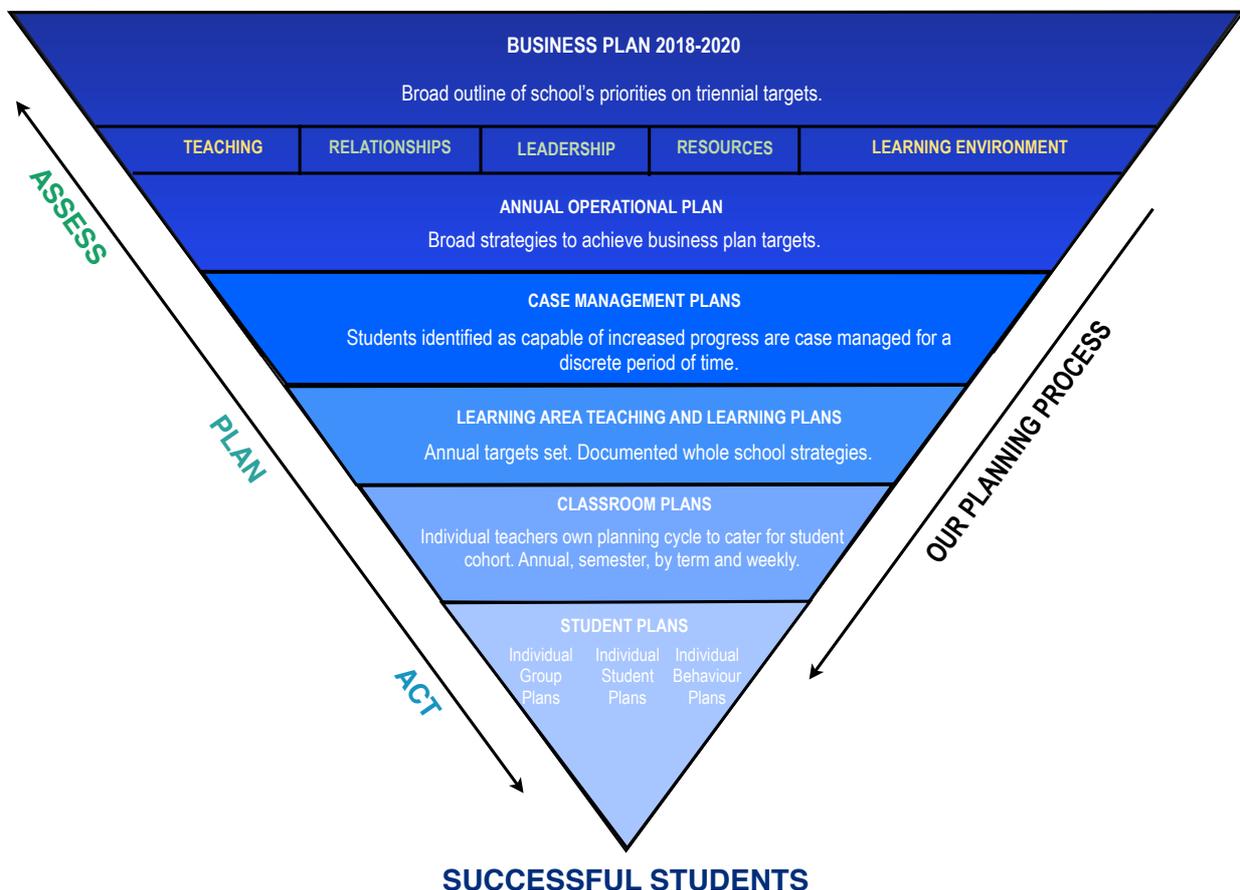
At West Leederville Primary School we endeavour to achieve excellence in all five priority areas.

Annually we undertake a self-assessment process, making judgements about standards of student achievement and the effectiveness of our school processes in maximising student success. We consider the following questions:

What did we achieve and how can we sustain it?

What can we improve and how will we achieve that?

Our plans for improvement are developed and documented in a number of ways.



# Facts for 2020

## 1. Term Dates

The school year starts in late January/early February after the summer vacation period. The school term dates for 2020 and future years are located at the following link: <https://www.education.wa.edu.au/future-term-dates>

As WLPS is an Independent Public School, the dates may vary slightly from the DoE schedule.

### Semester 1

Term 1	Monday 3 February - Thursday 9 April
Term 2	Tuesday 28 April - Friday 3 July

### Semester 2

Term 3	Monday 20 July - Friday 25 September
Term 4	Monday 12 October - Thursday 17 December

## 2.School Development Days

School development days are used to improve the skills of our teachers, school leaders and school administrative support staff. On these days the students do not attend school.

The dates set for 2020 are:

### School Development Days

Thursday, 30 January  
 Friday, 31 January  
 Thursday, 28 May  
 Friday, 29 May  
 Monday, 12 October  
 Friday, 18 December



## 3.Public Holidays for 2020

Public Holidays that will be observed in Western Australia during 2020 are:

### Public Holidays

1 January- New Year's Day  
 27 January- Australia Day Holiday  
 2 March- Labour Day  
 10 April- Easter Good Friday  
 13 April- Easter Monday  
 25 April- ANZAC Day  
 27 April - ANZAC Day holiday  
 1 June- Western Australia Day  
 28 September- Queen's Birthday  
 25 December- Christmas Day  
 26 December- Boxing Day  
 28 Boxing Day Holiday

## 4.School Timetable

School commences at 8.55am and concludes 3.05pm.

### Daily timetable

8.55 am Morning Bell  
 10.35 am Morning Recess  
 11.00 am Mid-morning program  
 12.35 pm Lunch break  
 1.15 pm Afternoon program  
 3.05 pm School finishes

## 5.School Contact

### School Email and Phone

Phone - 9381 1655

Email - [westleederville.ps@education.wa.edu.au](mailto:westleederville.ps@education.wa.edu.au)

Website - [www.wlps.wa.edu.au](http://www.wlps.wa.edu.au)

Absences - [westleederville.ps.absence@education.wa.edu.au](mailto:westleederville.ps.absence@education.wa.edu.au)

Skoolbag App - <https://moqproducts.com.au/skoolbag/>

Uniforms & Canteen - [www.quickcliq.com.au](http://www.quickcliq.com.au)

WLPS Board - [westleederps.board.acc@gmail.com](mailto:westleederps.board.acc@gmail.com)

WLPS P&C - [wlpspandcsec@gmail.com](mailto:wlpspandcsec@gmail.com)

# Enrolment & Attendance

## 1. Enrolment Policy

West Leederville Primary School is a local-intake school and therefore only accepts students for enrolment who reside within our boundary.

Details of the [intake boundary](#) and [documentation](#) required to enrol are located on the WLPS website.

Your child can start kindergarten at the beginning of the school year if they turn five on or before 31 July in that year. By law, all children must be enrolled in school by their sixth birthday. Kindergarten enrolment begins around March the year before your child will start kindergarten.

Children develop at different rates and learn skills in different ways. Our teachers are trained to work with your child regardless of their age or level of development. It is the school's task to respond to the needs, learning styles and rates of progress of individual students. Schools also plan learning experiences based on the skills students bring to school. For further information please go to the following web link:

[www.det.wa.edu.au/schoolsandyou](http://www.det.wa.edu.au/schoolsandyou)

## 2. Attendance and Absence

Once children are enrolled, parents are legally required to send them to school every day that the school is open for instruction or participation in school activities, such as sports days. When children miss out on school they miss out on vital information, their learning routine is broken, they can lose confidence and they miss out on building friendships.

If your child has to be absent from school for any reason, please either tell your child's teacher and the administration at the school, or explain the reason by email:

[absence.westleederville.ps@education.wa.edu.au](mailto:absence.westleederville.ps@education.wa.edu.au).

Skoolbag app: [www.skoolbag.com](http://www.skoolbag.com), via the tab on our website: <https://wlps.wa.edu.au>, or by phone: 9381 1655 as soon as possible. Attendance records are kept in accordance with departmental policy and failure to explain an absence will be recorded as an unauthorised absence on a student's record. If your child is absent from school without parental notification, we will email you to ascertain the reason.

Parents delivering or collecting students outside normal start or finish times are requested to sign their child 'in' or 'out' using the sign out book at the front office. This information is important to supplement class roll details during emergencies (eg. for evacuation).

Families should try to arrange holidays during school vacations. Vacations taken during school term are recorded as 'unauthorised absences'.

The Education Act (Section 25) does not allow for a principal to excuse a student for attendance for in school hours tutoring. The legislation (Section 23) requires students to attend school, or participate in an educational program of the school, on the days on which the school is open for instruction, unless an alternative written arrangement, with another school, has been entered into for the student (Section 24).

## 3. Arrival and Departure from school

Please ensure children arrive at school in time to commence lessons at 8.55am. A late arrival means that your child may miss important announcements or introductions to learning.

Children should not arrive before 8.30am, but if it is absolutely unavoidable, they must remain seated on the stage in the hall until their classrooms are open.

Students should be picked up or leave the school promptly after the 3.05pm siren. Younger children should always be picked up by an adult. Students that have not been picked up by 3.10pm will be directed to the main admin area. Parents should collect children from there.

## 4. Student Requirements

Although the school provides most text books, reading materials, work books, art materials, mathematics and science equipment; some will be on the book list. Parents are expected to provide the daily consumable items to ensure smooth learning. Pencils, rulers and pens require regular replacement. The school book list is made available late in Term 3 and parents may place their order via the internet, visit the supplier's shop or source the items independently. Parents have the option of paying their Voluntary Contributions with their book supplies.

## 5. Uniform Requirements

The School Board endorses the wearing of a uniform, as it is part of the school ethos of helping to create a sense of belonging and pride in the school and to engender a positive school spirit. The uniform meets the guidelines of Sun Aware policies and is designed to be attractive and comfortable.

The school uniform shop is run by a subcommittee of the P&C and is open for direct sales on the first Thursday morning of every month from 8.30am to 9.15am. Orders may be placed online via <https://quickcliq.com.au> and once filled will be delivered to your child's classroom. Students new to the school and kindergarten students will have their orders left at the office for collection.

The school colours are red and blue and the items available are listed below. The kindergarten students have an individual optional uniform of brightly coloured T-shirts in pink, blue, red, gold or green and windcheaters in blue, red or gold.

In line with the recommendations from the Cancer Council of WA, our school has adopted the 'No hat- play in the shade' policy. Children will not be permitted to participate in sport and physical education periods unless they are wearing a broad brimmed hat. During the lunch and recess breaks, children without hats will be directed to play in shaded areas, or in the undercover area.

WLPS Uniform	
Summer	Navy blue dress with piping Navy blue shorts Navy blue skirt Short sleeved polo shirt with contrasting collar
Winter	Navy blue bootleg pants Navy blue tights Navy blue fleecy track pants Long sleeved polo shirt with contrasting collar Sapphire blue zip front wind-cheater Navy blue cargo pants
Sports	Short sleeved polo shirt in Faction colours Navy blue shorts Navy blue skirt
Music -Choir & Ensemble students	Black shirt with collar featuring music logo Black skirt or pants for external performances Black shoes
All year round	Navy blue slouch hat or navy blue reversible bucket hat with school logo.
Kindergarten	Short sleeved WLPS Kindergarten shirt available in pink, red, orange, yellow, blue or green Fleecy wind-cheater in blue, red or gold.



# Administration Matters

## 1. School Administration

Our Administration team for 2020 is as follows.

[Principal](#)

**Ms Fiona Kelly**

[fiona.kelly@education.wa.edu.au](mailto:fiona.kelly@education.wa.edu.au)

[Associate Principal](#)

**Mrs Lisa Wade**

[lisa.wade@education.wa.edu.au](mailto:lisa.wade@education.wa.edu.au)

[Associate Principal](#)

**Mr Michael McInerheney**

[michael.mcinerheney@education.wa.edu.au](mailto:michael.mcinerheney@education.wa.edu.au)

[Associate Principal](#)

**Mrs Shelley Thompson**

[shelley.thompson@education.wa.edu.au](mailto:shelley.thompson@education.wa.edu.au)

## 2. School Board

WLPS is an Independent Public School. Independent Public Schools set their own strategic directions, have authority for day-to-day decision making and are in an ideal position to make decisions that best cater for their students. Parents and community members have an important and enhanced role in this initiative through the School Board.

The School Board meets in Weeks 2 & 7 of each term.

Details of our current [Board members](#) are available on the school website. Notice of the upcoming elections to the School Board will be indicated in the school newsletter and on the school website.

## 3. P&C

The P&C is an active group that has a focus on fundraising to provide resources and equipment that enhance the learning environment and help school staff to deliver opportunities otherwise unachievable within our budget. Of equal importance to the fundraising is the social aspect of the P&C's activities bringing families together in friendship, further enhancing the strong sense of community in West Leederville.

P&C meetings are held in Weeks 3 & 8 of each term in the staff room, commencing at 7.30pm.

## 4. Voluntary Contributions

Parents are asked to provide financial help to the school through parental contributions.

It is a fundamental misconception that schooling is free and that the WA Government pays all students' school expenses within Western Australia.

While West Leederville Primary is given an allocation of funds based on enrolment from the WA Department of Education, the School relies heavily on parent contributions to provide additional educational materials.

These voluntary contributions are set annually by the School Board and can be paid in conjunction with the Student Requirements through Campion or at the School Office during school hours.

Contributions can be made for the year or spread over two semesters. In situations where contributions cannot be made, parents are asked to discuss the matter, in confidence, with the Principal.

The contributions and charges fall into six areas:

### **Voluntary Contributions**

Contribution to supplement school funding.

### **Student personal items- booklist**

These items will vary from student to student and are for use in lessons ie. stationery

### **Digital Technology Voluntary contribution**

This cost assists with the provision of digital technology resources for students from Kindergarten to Year 6.

### **Optional extra cost items- selected students**

Specific learning activities available to selected students ie. SIM or PEAC

### **Charges**

Costs associated with specific learning activities available to students within the year group ie. excursions, Interm swimming, camp.

### **P&C Voluntary Levy**

Fundraising initiative by the P&C to enable them to continue to offer a large range of services, programs and resources.

The current list of contributions and charges at West Leederville Primary School are available on our website:

### **Contributions and Charges 2020**

## 6. Student Contact Information

To facilitate speedy contact with parents in an emergency, any change in home or work phone numbers, home address, place of employment or name of emergency contact should be notified immediately. Contact numbers and addresses need to be kept up to date with the front office personnel. Children can be distressed unnecessarily when sickness or illness occurs and the contact number is out of date.

## 7. Family Law Related Issues

We know that some families experience breakdown. Our school must follow the Department of Education policies, in particular, the 'Family Court Orders in Schools' policy.

Parents have a responsibility to advise the school immediately if any change to family circumstances occur, which has the potential to impact on the relationship between the school and the parents and/or students.

If court orders are obtained by one or both parents, a copy of the orders should be provided to the school as soon as possible. Unless schools are informed otherwise (eg by providing a copy of the court orders), they will assume that both parents retain a shared and equal parental responsibility for their children. This means that the school will recognise that each parent has equal duties, obligations, responsibilities and opportunities in relation to matters involving their children's education at the school.

## 8. Support for Students

The West Australian Government is committed to the delivery of an inclusive education system that ensures all children have access to a high quality education that meets their individual needs.

Government schools are for all children. Diversity among students and their families is recognised and welcomed. Different types of support and individual programs are offered to make sure all children can participate in education and achieve their individual needs.

All school staff and teachers are committed to working with you to provide every possible assistance and support for the wellbeing of your child. Staff are available to support students who have additional learning and other needs including school nurses, psychologists, speech pathologists, social workers, school chaplains and other related professionals. These staff are involved in a range of activities, including student and family support, assessment, crisis response, consultation with student wellbeing and other school staff, group work

and the facilitation of early intervention programs in schools.

### *Pastoral Care*

Pastoral care is the commitment of our staff to the wellbeing of each student.

Effective pastoral care is achieved through promoting positive school environments that support the physical, social, intellectual and emotional development of every student.

Pastoral care is central to the Department's direction in providing a quality education for all public school students and is embedded within the school system by the provision of safe, inclusive and caring learning environments.

Effective pastoral care in public schools is underpinned by a positive school climate where:

- teacher-student relationships are based on trust and mutual respect.
- each student's physical, social, intellectual and emotional development is promoted.
- there are strong partnerships between the school, parents and community.
- Pastoral care is achieved through:
- quality and supportive relationships.
- comprehensive and inclusive approaches to learning.
- effective networks of care.
- appropriate and effective pastoral care strategies.
- supportive and coordinated organisational structures.
- pastoral care is shared by and is the responsibility of everyone.



### *School Psychologist*

The school has the services of a psychologist through the Department of Education who provides a range of services from discussion about issues of concern, to isometric testing.

Close contact is maintained with parents in all circumstances. Referrals to the School Psychologist are made in consultation with parents and a collaborative problem solving approach is used in monitoring and improving student performance when concerns are identified.

### *School Chaplain*

For decades now, chaplains have been playing a significant role in supporting schools throughout Australia. Chaplains are required to be non-judgmental, non-denominational, non-coercive and support all students regardless of the student's issues or worldview. School Chaplains are a trusted, caring and affirming presence in school, with time and training to listen and support appropriately, as well as to run programs targeting developing self-esteem, grow peer support, deal with grief and loss and build personal resilience. They provide a listening ear and a caring presence for children in crisis... and those who just need a friend.

We are fortunate at West Leederville Primary School to have a Chaplain who brings her expertise in this field to our school. Our School Chaplain works in the classrooms alongside the teachers providing additional resources; facilitating the Rainbows program; running an after school craft club, as well as interacting, observing and supporting the students during recess and lunch.

### *Dental Therapy Unit*

The School Dental Service provides free dental treatment for school aged children, up to and including Year 11 students. Specialist treatment is not available, but referrals can be written if required.

The Mobile Dental Clinic which services WLPS students may be contacted on **0408 926 794**.

For students already enrolled in the School Dental Service, please ensure that current address and telephone numbers are provided to the centre.

### *School Nurse*

A Registered Nurse visits the school to carry out routine medical checks. Parents are advised if a child appears to require attention and parents can also initiate checks for their children. In some cases teachers may refer a child to the School Nurse.

At pre-primary level a vision and hearing health appraisal is conducted. The health appraisal includes measurement of height and weight. There will also be a general physical assessment and posture, gait and coordination will also be observed. A health appraisal enables any issues to be identified, therefore allowing appropriate referrals to be made.



# Communication

The following communication channels are available so you can be kept informed of your child's experience at school. You can also arrange meetings with class teachers or member of the leadership team throughout the year.

## *School website*

[www.wlps@education.wa.edu.au](http://www.wlps@education.wa.edu.au)

The content contained on our school website attempts to encompass every aspect of West Leederville Primary School and is maintained and updated on a regular basis. This is the primary source of information for parents wanting information about upcoming events; newsletters; policies; the School Board; the P&C; excursion notes; information on the Curriculum; the canteen and uniform shop; school calendar and term dates, just to name a few.

A feature of the website are the photo galleries from present day and from early years in the 20th Century.

## *School newsletters*

The school newsletter is produced fortnightly and published on the website. The newsletter contains important dates and promotes student achievements. It is imperative that parents subscribe to the newsletter as this is our primary communication of current information and events. In order to receive the newsletter, parents are requested to subscribe via the WLPS website [www.wlps.wa.edu.au](http://www.wlps.wa.edu.au).

A community newsletter is published in conjunction with the school newsletter.

Parents are emailed the newsletter links at the time they are published.

## *School app*

Skoolbag is a school mobile app that communicates directly with iPhone and Android devices.

Skoolbag provides an easy and efficient way for us to communicate to parents/carers information they need to know, and provides parents with a convenient way to receive school notifications, newsletters, consent and pay for excursions and events, school notices and alerts.

Instructions on how to download the Skoolbag app are at the following link:

<http://www.skoolbag.com.au/forparents.php>

## *Facebook page*

Our school's Facebook page allows our community to keep up to date with activities through a medium preferred by many.

For anyone wishing to use our Facebook page, the best way to receive the updates is to visit [www.facebook.com/WestLeedervillePS](http://www.facebook.com/WestLeedervillePS) and press the thumbs up 'Like' button. This way when we post updates, you'll receive them in your page. Please also read our Facebook Code of Conduct on our website; it is important you understand how we

believe the facility can be used best. In short, it's a place for good news and celebration.

## *P&C parent rep contact list*

A P&C initiative to promote parent involvement in the school community has been to introduce Class Parent Representatives.

These parents are primarily responsible for:

- welcoming all new parents
- assisting parents to get to know each other
- making a class contact list and distributing to all class families
- assisting teachers with parent involvement in class activities organising class social activities
- co-ordinating parent helpers for class events and fundraising
- liaising with the teacher regularly to discuss class needs.

The contribution of the Class Parent Representatives is highly valued by the school.

## *Annual Report*

Our school provides a concise annual summary of its achievements and progress towards improving student learning, engagement and wellbeing, as well as information on students pathways and transitions on to further education.

[Annual reports](#) are placed online on the WLPS website and on the [Schools Online](#) website.

## *Business Plan*

The West Leederville Primary School [Business Plan](#) summarises the school's long term strategic plan, outlining the direction for the school in broad terms, describing the key focus areas for development which are intended to have maximum impact on overall school performance in both academic and non-academic contexts. At the conclusion of each three year business plan cycle, the school is reviewed by an independent panel from the Department of Education.

## *Concerns*

If you have any concerns about your child's education, you should raise them in the first instance with your child's teacher. If you still feel you need further assistance, contact the school office and request an appointment to speak with a member of the leadership team. The WLPS [Complaints Handling Policy](#) is available on the school website. The Department of Education's [Talking with my School](#) document may be informative and is available on our website.

## *Parent-teacher interviews*

Parent-teacher interviews offer a formal opportunity to speak with your child's teacher about your child's progress.

If you have questions about your child's performance at school at any time, please speak to your child's teacher as soon as possible. You can contact the school or teacher for an appointment.

# Daily Procedure

## 1. Class Placements

Each teacher is responsible for the education and care of a class group. Students are placed in classes according to age. As students develop at different stages all classes have a range of developmental levels and abilities. Teachers are trained to work with multi-age groupings. Careful consideration is given to the placement of students in classes, in line with our [Class Placement Policy](#). Class groups are formed to achieve the most effective learning environment for each child within the parameters of the Department's staffing formula. From time to time this formula, when applied to different size year level cohorts, will lead to the formation of multi-aged class groupings or composite classes.

## 2. Behaviour Management

Behaviour management is an important part of providing a conducive learning environment for all.

Our behaviour management policy sets out a balanced approach by recognising student achievement and dealing with inappropriate behaviours. It is based on developing student responsibilities, encouraging respect and creating good conditions for effective teaching and learning.

Our [Behaviour Management Policy](#) aims to be the foundation for a safe, happy and productive school. Every student has the right to a learning environment free from bullying and intimidation and to feel safe and happy at school. They have a right to be treated fairly and with dignity. The same rights apply to teachers as the school is their workplace.

Further details regarding our [Behaviour Management Policy](#) can be found on the WLPS website.

In early 2019, a directive was published by the Minister for Education on school violence, '[Let's Make a Stand Together](#)'. The development of a [Good Standing Policy](#) is a mandatory requirement for all public schools in response to the increasing incidents of violence in schools. At West Leederville Primary School we believe learning is enhanced in a welcoming, inclusive, collaborative, safe and caring environment. Good Standing emphasises the importance of taking responsibility for negative choices students may make and which may ultimately have an effect on their safety and/or learning and the safety and/or learning of others.

Good Standing supports and works in conjunction with the WLPS Behaviour Management Policy.

## 3. Evacuation/Lockdown Drills

For the safety of all those within the school buildings and boundaries, it is a Departmental requirement that both these drills be practised twice a year. Please obey all procedures if visiting the school during any drills.

## 4. Payments

We are able to offer the facility to pay in advance for future excursions and costs which occur throughout the year. We suggest an initial payment of \$100. As students participate in activities the cost will be deducted from your child's account. If your child does not participate, you will not be charged. Payment can be made in the following ways:

- Cash/ Eftpos at the front office in the Administration building.
- Via Direct Bank Deposit  
Name: West Leederville Primary School  
BSB: 036 044  
Account No: 123672  
*(use child's name & school acct. as reference).*
- Visa payment by telephone- please telephone on 9381 1655 or call in at the office.

Any funds remaining in accounts at the end of your child's education will be refunded. For further information regarding the advance payment system, please contact the office by phone or via email [westleederville.ps@education.wa.edu.au](mailto:westleederville.ps@education.wa.edu.au)

## 5. Factions

Students are placed in one of four sporting factions for the purpose of our faction competition. Family members are placed in the same faction. The factions are named after neighbouring streets near West Leederville Primary School:

**Woolwich-Red**

**Northwood-Yellow**

**Kimberley-Green**

**Cambridge-Blue**

Students wear their faction T shirts on their phys. ed. days in place of their normal school shirt.

New faction shirts will be introduced in 2020.

## 5. Homework

Study and research habits developed at primary school stand students in good stead for future studies. Students are not expected to learn new work at home. However, assignments requiring exploration, discovery, observing, recording and process thinking may be set. Homework may include practising tables; spelling or reading; discussing stories, pictures or news; research; or sharing activities with the family. These are outlined in the school's [Homework Policy](#). Homework helps to establish the habits of study, concentration and self discipline and provides challenges and stimulus to gifted and talented children.

Parents and caregivers can help by:

- taking an active interest in your child's homework.
- supporting your child in setting aside time each day for homework.
- providing a dedicated place for homework and study if possible.
- assisting teachers to monitor homework by signing completed work if requested, and be aware of the amount of homework set.
- communicating with teachers any concerns about the nature of homework or your child's approach to homework.
- encouraging your children to read and take an interest in current events.
- alerting the school to any domestic circumstances or extra curricular activities which may need to be taken into consideration when homework is being set or marked.

Where there are concerns about homework, parents are asked to contact their child's teacher.

Where teachers are concerned about completion and quality of homework, they will contact parents and discuss the issue.

## 6. Before and After School Care

Operating out of WLPS, Camp Australia Childcare provides before and after school care. Children at the Lake Monger Kindergarten site are also catered for by Mulberry Tree, with a bus ferrying students from WLPS to their Lake Monger Primary School base, if sufficient demand exists.

Further details of the services offered by these childcare providers are available on our website and are as follows:

Contact Camp Australia West Leederville OSHC on [info@campaustralia.com.au](mailto:info@campaustralia.com.au) or 1300 105 343.

Mulberry Tree Lake Monger OSHC on [Wembley.kidsclub@mulberrytree.com.au](mailto:Wembley.kidsclub@mulberrytree.com.au) or 0429513537

## 7. Bicycles and Scooters

Students are not permitted to ride bikes, scooters and skateboards within the school boundaries. All students are required to dismount and walk their bike/scooter through the school grounds and secure it at the bike/scooter racks during school hours. The school is not responsible for the safe keeping of bikes/scooters; an appropriate locking device is recommended.

## 8. Parent Involvement

Children love to see their parents and carers at their school, whether helping out in the classroom, canteen or being involved in other ways. Research shows that students perform better at school when their parents or carers take an active interest in their school work. Your contribution to the school is needed and valued.

In order to provide a wide range of experiences and to give the children the attention they need, help is required to prepare for the activities we provide. If you have special skills or hobbies you would like to share, let us know so you can help to enrich our program.

Rosters are displayed on kindergarten and pre-primary notice boards and we encourage you, your partner, or grandparents and relatives to be involved. Hopefully, each child will have someone come along at least once a term. The children get a great deal of pleasure and pride when you come to a session and it is a valuable opportunity for you to see how your child is developing and growing in a school setting. All family members who would like to participate in school activities will be required to sign a confidentiality declaration available from the classroom teacher or school office.

Ways you might like to get involved include:

- help in the classroom
- participate in the laundry roster
- listen to children read
- help with school excursions
- volunteer to be the Class Parent Representative
- join the Dad's Army

# Health & Medical Information

## 1. When your child is sick

### *At school*

If your child gets sick or is injured at school, we will contact you and seek the necessary medical attention. You will be called to come and collect your child if they are too sick to remain in class. The school is not staffed to care for sick children for extended periods of time and we therefore ask that you collect children as soon as possible or arrange for an alternative carer. For this reason, it is important to keep your current contact details with the school. Contact details can be updated via the school's webpage.

### *At home*

If your child is obviously unwell or you think they are becoming unwell, please err on the side of caution and keep them at home, as we have a lot of children and staff that can be affected.

Please keep your child away from school and see your doctor if your child has:

- a fever of 38°C or above
- vomiting or diarrhoea
- severe cold or flu symptoms
- rashes of unknown origin

## 2. Medical Conditions & Allergies

### *Medication conditions*

If your child has a medical condition, you need to inform the teacher and the Principal. In particular, the school should be informed if your child has epilepsy, haemophilia, asthma, diabetes or severe allergic reactions to bee stings or certain foods, etc. All children with a significant medical condition or illness will have a health support plan developed, based on the medical advice from your child's doctor.

### *Allergies*

As a few of our students have been identified as having anaphylactic reactions to nuts and nut products, our school aims to be nut aware. Exposure to food containing nut based products could be very harmful to children with allergies to nuts. Even trace amounts can be very dangerous-in some cases life threatening. The most severe form of allergic reaction is called anaphylaxis, where emergency medical treatment is required. Severe symptoms of anaphylaxis include obstruction of the airway, blood pressure drop, or heart arrhythmia. Any of these reactions can become life-threatening.

Unlike other food substances, the reactive agents in nut oil can remain active over several months (water and sunlight have no diminishing effect). Even tiny traces of the nut oil on play equipment or furniture can trigger an allergic reaction in some students.

Further information about anaphylaxis and nut allergies can be found at:

Australian Society for Clinical Immunology and Allergy

<http://www.allergy.org.au>

Food anaphylaxis, Training and Support

<http://www.allergyfacts.org.au>

### *Medication*

Sometimes children need to have prescribed medications during the day and whilst it is preferable for parents to administer them, we are able to do so when given adequate information and a completed and signed [Administration of Medication Form](#) beforehand. The medication must be clearly labelled with the child's name and provided in packaging from the pharmacy or the manufacturer. Documentation must be signed and dated by a parent or carer and provided to the school with the medication. Medications are stored securely by the front office staff. Responsibility for collecting medication rests with the student. A form for administration of medication can be located on our website.

### *Immunisation*

Children enrolling in Kindergarten must be up to date with all the scheduled immunisations for their age to be able to attend school. You will need to show your child's Australian Immunisation Register (AIR) Immunisation History Statement as proof of immunisation.

From Pre-primary onwards, if an outbreak of an infectious disease occurs at the school, parents of children who do not have an up to date immunisation status will be asked to keep them at home, until the danger has passed. You can check your child's immunisation status online:

[www.medicareaustralia.gov.au/public/online-services/](http://www.medicareaustralia.gov.au/public/online-services/)

### *Head Lice*

Head lice infestations are a common occurrence, particularly in primary schools. It is best to choose a treatment that can be used over time, as there is no single solution to eradication, only persistence.

- regularly check your children's hair
- teach older children to check their own hair
- tie back and braid long hair
- keep a fine tooth head lice comb in the bathroom and encourage all family members to use it when they wash their hair.

Daily combing of white hair conditioner using a fine tooth comb is effective in getting rid of head lice and eggs (nits). In the event of an outbreak of lice in a class, an email will be forwarded home to each class member requesting parents to check their child's hair for signs of infestation. Copies of a [Head Lice Fact Sheet](#) will be forwarded by email to parents also. Further information about the treatment of head lice can be found at the Department of Health website: [Head lice](#)

### 3. Illness & Infectious Diseases

#### *Illness or Accident*

In the event of a child becoming ill during the day or having an accident, every attempt will be made to contact the parent or the emergency contact person nominated by the parents. If this is not possible staff will seek professional medical assistance when necessary.

#### *Infectious diseases*

If your child has contracted a communicable disease such as chicken pox or measles, the school should be notified as soon as possible after the diagnosis has been confirmed. There are many infectious diseases that affect children and young people including the following:

#### ***Chickenpox***

Chickenpox is a common, very contagious viral infection that over 90% of people get during childhood unless they have been immunised. The illness may start with a fever and feeling unwell, like having a cold. In some children the first sign of the infection is the rash. The rash usually starts on the chest, and most spots appear on the chest and head. The spots start as red, itchy lumps, which then become blisters.

#### ***Gastroenteritis***

Gastroenteritis (gastro) is an illness which starts by causing a child to feel unwell, and not wanting to eat or drink because he/ she feels nauseated (i.e. as though they may vomit). In the case of gastroenteritis, often a child will vomit, for the first 24 to 48 hours, it then causes the child to have diarrhoea and often tummy pains which can last for several days.

#### ***Mumps***

Mumps is a highly infectious illness caused by the mumps virus. Mumps is spread through airborne droplets, when an infected person coughs or sneezes close to a non-immune person. Symptoms include fever, headache, aching muscles, malaise, swollen salivary glands (behind

and below the jaw) and pain near the ear, worsening when chewing.

#### ***Influenza***

Influenza or 'the flu' is a common, highly contagious respiratory viral illness that can cause serious illness and even death in young children, older adults and certain vulnerable people of all ages. It is not the same as the common cold. Influenza is most common in winter months. Influenza is spread through the air when someone coughs or sneezes or even talks.

#### ***Measles***

Measles is an acute viral disease that may have serious complications. In the past, measles infection was very common in childhood. Now, due to immunisation, measles infection is rare in Australia. The first symptoms of infection with measles are fever, tiredness, runny nose, cough and sore red eyes. These symptoms usually last for a few days before a red blotchy rash appears. The rash starts on the face over 1-2 days and spreads down to the body.

#### ***Rubella***

Rubella or 'German Measles', is a mild febrile viral illness. The symptoms of rubella are rather like a mild cold, starting with a slight fever, sore throat and enlarged lymph glands in the neck and behind the ears, followed by a rash 2 – 3 days later. The rash which usually lasts about three days first appears on the face and progresses to the trunk and gradually works its way down the body.

#### ***Whooping Cough***

Whooping cough is an infection of the nose and throat and lungs which causes long bursts of coughing. In young children the coughing spell often ends in a 'whooping' noise when the child can finally take a breath in. Children can have several coughing spells each hour, including while they are sleeping.

Further information regarding infectious diseases, their onset, symptoms and treatment is available at:

[www.public.health.wa.gov.au/1/10/2/diseases\\_az.pm](http://www.public.health.wa.gov.au/1/10/2/diseases_az.pm)



# Curriculum-Additional Information

## 1. Gifted And Talented Education

Entry to Perth Modern School is based purely on academic scholarship testing and is the only school in Western Australia where all students are academically gifted and talented. Local secondary schools, Bob Hawke College and Shenton College, also offer a selective academic stream.

Students wishing to enter in Year 7 are required to sit the Selective Entrance Test when they are in Year 6. Students can only sit the Selective Entrance Test as a Year 7 if they have not completed the Year 6 assessment, with the EXCEPTION of Music program applicants.

Placement to secondary gifted and talented programs are highly sought after and competitive. All applicants are required to sit the academic Selective Entrance Test.

Applicants can register their interest to receive notification of the official opening of applications by post and/or online.

To register online or obtain more information visit [www.det.wa.edu.au/giftedandtalented](http://www.det.wa.edu.au/giftedandtalented).

### PEAC

Primary Extension and Challenge (PEAC) is a part-time program for public school children in Years 5 & 6. Children are tested in Year 4 and are selected to participate in a range of innovative and challenging programs offered in a variety of ways. Children are withdrawn from regular class to attend PEAC programs. Further information is available online: [www.det.wa.edu.au/curriculum-support/giftedandtalented/](http://www.det.wa.edu.au/curriculum-support/giftedandtalented/)

## 2. Digital Technologies

Information technology enhances the teaching and learning environment and prepares students for the world in which they live.

The school is well resourced for information technology. We currently have several class sets of laptop computers and iPads. As part of the BYO iPad program, Year 4 students and above are encouraged to bring their own iPad to school for educational purposes.

The school is cabled with fibre optic and has full wifi access. Interactive whiteboards and Apple TVs are used within the teaching and learning programs. Our philosophy is to embed technology into the curriculum so that it becomes a natural and integral part of students' learning experiences.

## 3. NAPLAN

The National Assessment Program – Literacy and Numeracy (NAPLAN) takes place in all government and non-government schools each year. All students in Years 3, 5, 7 and 9 are tested in reading, writing, spelling, grammar, punctuation and numeracy.

NAPLAN is designed to provide information on student performance across a number of levels of achievement. NAPLAN will be held for our students during May and we strongly encourage students to attend school during this week.

In 2019 WLPS was a pilot school for NAPLAN Online. All schools will gradually transition from the current paper-based tests to the computer-based assessments, with the aim for all schools to undertake NAPLAN Online by 2021. For further information regarding the NAPLAN testing go to: [www.naplan.edu.au](http://www.naplan.edu.au)

## 4. Music

### Choir

An auditioned choir called the WLPS Super Choir is open for students in years 5 & 6. This choir rehearses weekly and performs annually at the WLPS Music assembly and ANZAC assembly and several times during the year at external venues.

### IMSS

The program offered through the Instrumental Music School Services is aimed at those students who show keen interest and aptitude in music, and who are prepared to make an ongoing commitment to musical activity. Aptitude testing is arranged at school and is administered by the music teacher in Semester 2. Instrumental music teachers will then confer with school staff over the physical factors influencing selection of students for particular instruments.

At West Leederville Primary School, four students will be offered the opportunity to begin learning the violin in Year 3, along with a further four to learn the viola and three students will be offered the cello in Year 4. Once the students have gained sufficient proficiency they are invited to join the WLPS String Ensemble. The ensemble performs at assemblies and participates in the WA Schools' Orchestra Festival in the Term 3.

Students learning string instruments privately are welcome to audition for the String Ensemble. Further information regarding the IMSS program is available at the following link: <http://www.det.wa.edu.au/imss/>

## 5. Sport

### *Fitness Program*

A progressive fitness program is in place where students from Years 1 to 6 earn an iron-on fitness badge as they pass an assessment of each stage. The badges are worn on the sports shirts directly below the school logo.

### *In-term Swimming*

The Department of Education meets the cost of instruction of in-term swimming classes for all public primary students. Parents are generally required to pay a fee, which covers transport and entry costs into the swimming centre. The program is well supported by schools. In recent years approximately eighty percent of eligible public primary schools have participated in the program.

West Leederville Primary Students from Pre primary to Year 6 participate in the in-term swimming program. In Term 1 students from Years 3 to 6 will attend their classes at Beatty Park Leisure Centre and Bold Park Aquatic Centre and the remaining students will attend in Term 4. Further information about the swimming classes can be obtained at the following site.

<https://www.education.wa.edu.au/web/at-school/swimming/>

### *Interschool Sport*

In Years 5 & 6 students begin to play competitive sport against local schools in netball, soccer and football. During Term 2 school compete in these three sports in a tabloid competition.

Our inter-school Carnivals are as follows:

Swimming Term 1- Claremont Pool, Claremont

Cross Country Term 2 - rotating host school

Athletics Term 3- rotating host school



## 6. Library

Classes attend sessions in the library each week for borrowing and returning books.

In the event a book goes missing, a note will be forwarded home advising the title of the missing book and cost of replacement. If the book is unable to be located after a term, parents will be asked to replace the book.

Students will be able to continue borrowing books from the library during this time.

## 7. Excursions and camps

Educational excursions including camps are regarded as an integral part of the learning process and a fundamental part of children's education. They often provide practical experiences to extend learning in a particular area, for example, a visit to an art gallery or farm. Permission from parents is required for student participation in excursions. Students will be required to wear school uniform and a hat, unless advised otherwise by the class teacher.

The cost of excursions is usually met by parents; however, special arrangements for students in need may be made, upon request.

Information on each excursion will be sent to parents via the Skoolbag app and email, outlining the purpose of the excursion and cost, and requesting consent and payment. Consent forms are also available on the website to download if a hard copy is required.

An annual camp is held for the Year 6 students. The school camp fosters aspects of team building resilience through a variety of challenging outdoor activities.



# Additional Information

## 1. Special Events

### *Assembly*

A school assembly for students from Pre-primary to Year 6 is held fortnightly each term on Thursdays from 2.15pm to 3.05pm. The assemblies are organised and conducted by classes in turn and are an opportunity for students to showcase work, perform items such as plays and dances, and instrumental/choral items. Parents and family members are encouraged to attend. Assembly dates and presenting classes are published in the newsletter and the live calendar on the website and Skoolbag app.

Students are awarded merit certificates at these assemblies. These awards generally acknowledge academic achievement, application, positive behaviour and sporting performances. If your child has been nominated, you will receive notification prior to your child receiving their certificate at assembly.

### *CBCA Book Week*

Book Week is the longest running children's festival in Australia, celebrating its 73rd birthday in 2018. Each year, many schools and public libraries from all over Australia spend a week celebrating books and Australian authors and illustrators. West Leederville Primary is no exception and Book Week has become a real favourite with the students and staff alike. All students and staff are invited to dress as their favourite book character or according to the theme on a chosen day during Book Week.

A book fair operates out of the library in the evening in conjunction with the Open Night. Students are able to browse an exciting range of recently published children's books and products and purchase for themselves or donate a book to the library. This is a major boost to the shelves of our library each year. Further information about book week is available at: <http://cbca.org.au/>

### *School Photos*

The school photos are taken in Term 1. Students will receive online ordering information for their chosen package. Sibling photos are also available.

### *ANZAC Assembly*

The ANZAC Assembly is held in the last week in Term 1. The assembly is open to parents, friends and members of the public who wish to attend. Students and special guests lay wreaths in a formal ceremony supported by the choir and ensemble. A member of the Police Pipe Band performs the "Last Post".

### *Graduation Ceremony*

A graduation ceremony is held in the last week of the school year for the Year 6 students. Each graduating student has the honour of ringing the old school bell suspended from the ceiling in the school hall. This is the only occasion that the bell is rung. Prizes are awarded and each student is presented with a certificate and gift.

### *Book Awards Assembly*

On the final day of the school year, a Book Awards Assembly is held in the undercover area. Students from each class are chosen to receive citizenship and endeavour awards, and from Years 3 to 5, two students receive academic awards,

## 2. Canteen

The school canteen is run by a subcommittee of the P&C for the purpose of providing healthy and nutritional food for students at the school. The school canteen operates 3 days per week on Mondays, Wednesdays and Fridays and is open at recess and lunch time. Lunch orders may be placed online at <https://www.quickcliq.com.au/> up to 2 weeks in advance. Students may make over the counter purchases at recess.

Volunteers assist the canteen manager and new recruits to the roster are always welcome. Telephone 9380 6541 between 9.00am - 1.00pm to register your interest in volunteering.

## 3. Parenting Library

Raising children is a tricky business. To support parents and as a staff resource, we have accumulated a collection of Parenting Books which are located in the Administration building and are available for loan to parents. The books may be signed out for a two week duration. The [titles](#) currently available are listed on our website and will be added to from time to time.

In addition, we have a subscription to the parenting website, Parenting Ideas which provides free webinar and reference material to the school and parents.



#### 4. Lost Property

Labelling your child's clothing and other possessions will help ensure that anything that is lost is returned. Lost property is collected and placed in a box located in the hall. Items are sorted each term and where possible, returned. Items not claimed are either donated to the school pre-loved uniform shop or donated to charity.

#### 5. Secondary School

Students who reside in the West Leederville area fall within the boundary for Bob Hawke College and Churchlands Senior High School. Opening in 2020, Bob Hawke College will initially enrol 250 Year 7 students and grow to an expected 1500 students from Years 7 to 12 by 2025, with a capacity for up to 2000 students in the future. The intake area maps for [Bob Hawke College](#) and [Churchlands SHS](#) are available on their respective websites.

#### 6. Sun Safety

The incidence of skin cancer in Australia is a matter of concern for the whole community. Students are encouraged to protect their skin by:

- reducing their exposure to the sun, wherever possible
- by wearing broad-brimmed hats in the playground to protect the face, neck and ears, and playing in shaded areas. WLPS has adopted a 'No hat, play in the shade' policy for recess and lunchtimes

- remaining in the shade whenever possible, particularly during peak UVR times
- participating in sun protection activities
- using 30+ broad-spectrum, water resistant sunscreen as an adjunct to other sun protection measures.

#### 7. Lunch Arrangements

Lunch and recess breaks enable students to have something to eat, enjoy some fresh air, use the toilets and so on. It is also a great time to socialise, browse in the library or get some physical exercise.

Students eat their lunch in the undercover area and are not to leave the area until they have been dismissed by the supervising teacher. All students are encouraged to eat a healthy, balanced lunch.

Due to increased student numbers, weather permitting, students from years 3 to 6 are time tabled to have their lunch break at Cowden Park twice a week. Apart from this time students are not permitted to leave the school premises at recess or lunch time unless they are signed out and accompanied by a parent/guardian.

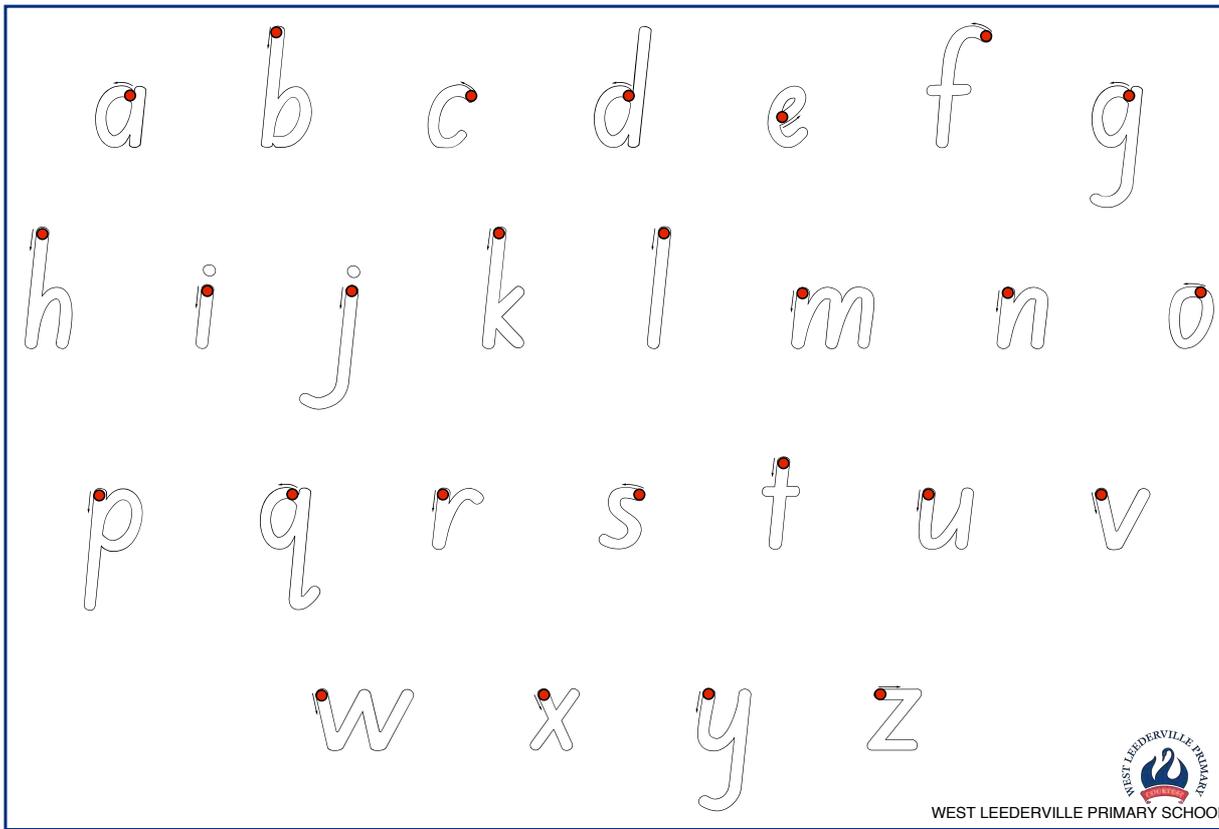
#### 8. Visitors

Visitors are welcome in our school. In keeping with departmental policy however, ALL visitors including parent/carers must sign in at the front office and obtain a visitors' pass which must be displayed at all times.



# Handwriting style

## South Australian Font



After much research and consultation with our network schools, staff at WLPS changed the handwriting font taught at our school from Victorian Cursive font to the South Australian (SA) handwriting font. The SA font simplifies letter formations and aligns them to those most commonly used in texts and digital print. A 'phase in' period started in 2019 with students from Kindergarten to Year 3 transitioning to the SA font. Year groups will continue to transition until all students will have adopted the new font in 2023.



### Correct Pencil Grip

While technology has impacted on the different ways we communicate, the ability to handwrite legibly remains a vital skill in many aspects of everyday life. It is important to establish and reinforce a proper pencil grip as early as possible. The tripod grip is the preferred grip as it allows for proper control of the pencil. In the tripod grip the thumb, index finger and middle finger form a triangle to hold the pencil with the ring finger and the little finger supporting the middle finger. The pencil should be positioned between the three fingers so there is equal pressure. The index finger should rest on the top of the pencil. All fingers are slightly bent.

When you feel unhappy, you can **BOUNCE** back again and feel better.



- B** ad times don't last.  
Things get better.  
Stay optimistic.
- O** ther people can help if you talk to them.  
Get a reality check.
- U** nhelpful thinking makes you feel more upset.  
Think again.
- N** obody's perfect.  
Not you and not others.
- C** oncentrate on the positives, no matter how small and use laughter.
- E** verybody experiences sadness, hurt, failure, rejection, and setbacks sometimes, not just you. They are a normal part of life. Try not to personalise them.
- B** lame fairly. How much of what happened was because of **YOU, OTHERS** or **BAD LUCK**.
- A** ccept what you can't change and try and change what you can.
- C** atastrophising exaggerates your worries. Don't believe the worst possible picture.
- K** eep things in perspective.  
It's one part of your life.



We have a swan on our blue school shirt  
That means that we want to be courteous  
Come and see - our journey  
At our place we want to be

**Chorus**

Cos we are the children of West Leederville School  
And we think that learning is really, really cool  
At our primary school  
Cos we are the children of West Leederville School  
So can't you see, that we are one, working together to reach our dream  
(So take the lead)

Ever since 1898  
We've been a part of this great big state  
Making friends - under the tree  
At our place - we want to be

**Chorus**

Our lives take shape in these big old walls  
Moving forward, we share a smile and learn  
Take it in - our journey  
At our place we want to be.

**Chorus**



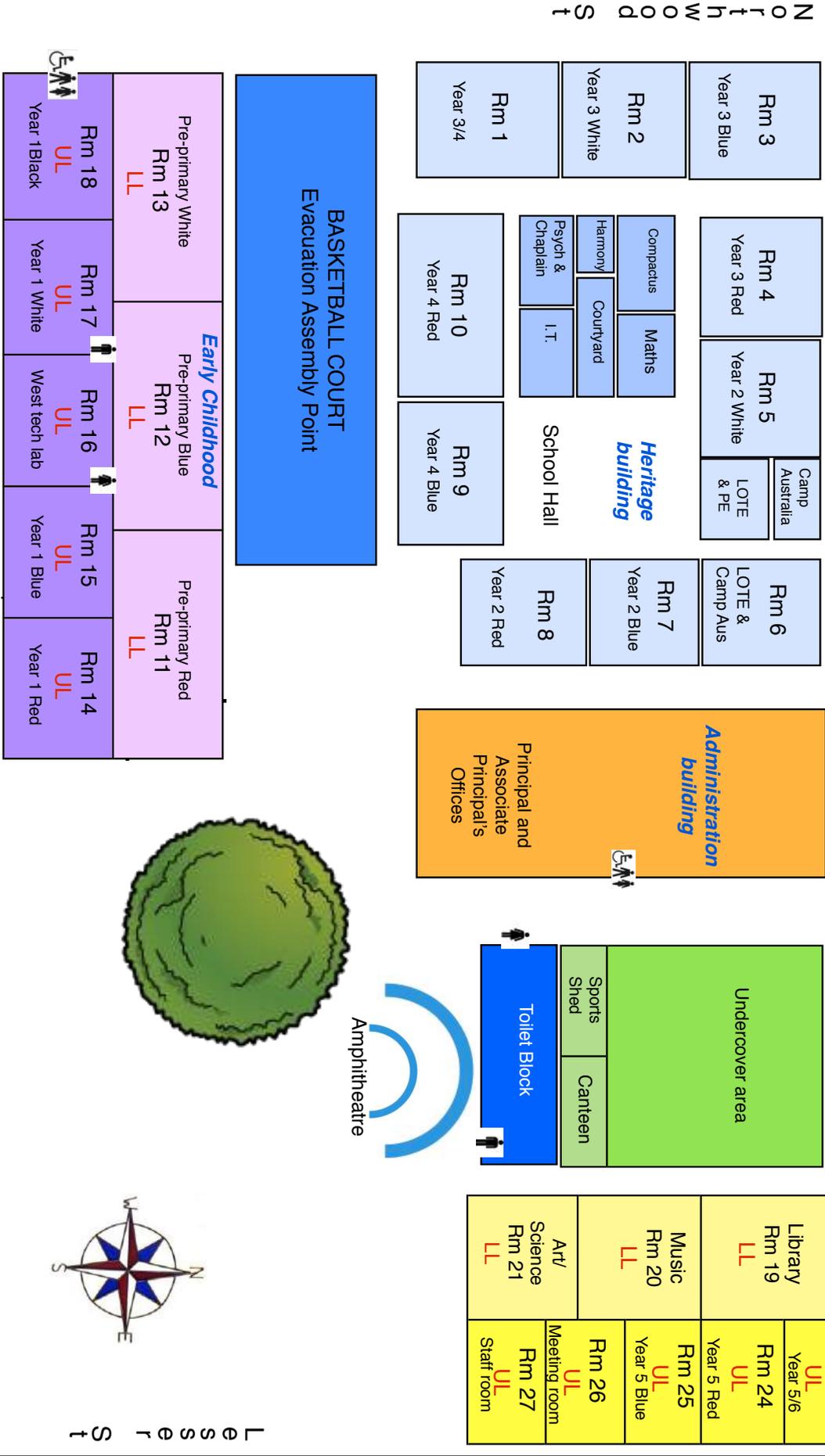
This is our school,  
Let peace dwell here,  
Let the rooms be full of contentment,  
Let Love abide here,  
Love of one another,  
Love of mankind, and  
Love of life itself.  
Let us remember  
That as many hands build a house,  
So many hearts build a school.

# WLPSS Map

## West Leederville Primary School Map



**FRONT LAWN**  
Evacuation Assembly Point



# Useful websites

## West Leederville Primary School

[www.wlps.wa.edu.au](http://www.wlps.wa.edu.au)

[www.facebook.com/WestLeedervillePS](https://www.facebook.com/WestLeedervillePS)

## Skoolbag App

[www.skoolbag.com.au/](http://www.skoolbag.com.au/)

## WA Department of Education

Phone: (08) 9264 4111

[www.education.wa.edu.au/](http://www.education.wa.edu.au/)

## Schools Online

[www.det.wa.edu.au/schoolsonline/](http://www.det.wa.edu.au/schoolsonline/)

## West Australian Curriculum - SCSA

<https://www.scsa.wa.edu.au/>

## Starting Kindergarten & Pre-Primary

<http://det.wa.edu.au/schoolsandyou>

## Healthy body, healthy mind

<http://nutritionaustralia.org/>

<http://det.wa.edu.au/healthyfoodanddrink>

[www.waschoolcanteens.org.au/](http://www.waschoolcanteens.org.au/)

<http://heartfoundation.com.au/>

<http://beactive.wa.gov.au/>

<http://dsr.wa.gov.au/>

<http://www.natureplaywa.org.au/>

## Communicable Diseases

[http://www.public.health.wa.gov.au/3/281/2/notification\\_of\\_communicable\\_diseases.pm](http://www.public.health.wa.gov.au/3/281/2/notification_of_communicable_diseases.pm)

## Anti-bullying and safety online

[www.bullyingnoway.com.au](http://www.bullyingnoway.com.au)

[www.cybersmart.gov.au](http://www.cybersmart.gov.au)

## Gifted and talented education

<http://www.det.wa.edu.au/curriculum/support/giftedandtalented/detcms/portal/>

## Allergies

[www.allergyfacts.org.au](http://www.allergyfacts.org.au)

## Lifesaving WA

<http://lifesavingwa.com.au/>

## Camp Australia West Leederville OSHC

[info@campaustralia.com.au](mailto:info@campaustralia.com.au)

1300 105 343.

## Mulberry Tree OSHC

[Wembley.kidsclub@mulberrytree.com.au](mailto:Wembley.kidsclub@mulberrytree.com.au) or  
0429513537

## Child Care Benefit

<http://www.humanservices.gov.au/>

## Parenting WA

<http://www.communities.wa.gov.au/Pages/default.aspx>

## Best Beginnings

<http://www.dcp.wa.gov.au/SupportingIndividualsAndFamilies/Pages/BestBeginnings.aspx>

## Child and Adolescent Health Services

<http://www.pmh.health.wa.gov.au/>

## Raising Children Network

<http://raisingchildren.net.au/>

## State Library of Western Australia

<http://www.slwa.wa.gov.au/>

## Playgroup WA

<http://playgroupwa.com.au/>

## Triple P Parenting in WA

<https://www.triplep-parenting.net.au/au-uken/find-help/triple-p-parenting-in-western-australia/>

## Parenting Ideas

<https://www.parentingideas.com.au>

## eSafety Commissioner

<https://www.esafety.gov.au/>





WEST LEEDERVILLE  
PRIMARY

# WEST LEEDERVILLE PRIMARY SCHOOL 2020

## Term Dates

<b>TERM 1</b>	Monday 3 February - Thursday 9 April
<b>TERM 2</b>	Tuesday 28 April - Friday 3 July
<b>TERM 3</b>	Monday 20 July - Friday 25 September
<b>TERM 4</b>	Monday 12 October - Thursday 17 December

## Public Holidays

1 Jan	New Year's Day
27 Jan	Australia Day Holiday
2 Mar	Labour Day
10 Apr	Good Friday
13 Apr	Easter Monday
25 Apr	Anzac Day
27 Apr	Anzac Day Holiday
1 Jun	Western Australia Day
28 Sep	Queen's Birthday
25 Dec	Christmas Day
26 Dec	Boxing Day
28 Dec	Boxing Day Holiday

## School Development Days

Thursday	30 January
Friday	31 January
Thursday	28 May
Friday	29 May
Monday	12 October
Friday	18 December

### March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### June

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

### September

S	M	T	W	T	F	S
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### December

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### February

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

### May

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
31						

### August

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### November

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### January

S	M	T	W	T	F	S
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### April

S	M	T	W	T	F	S
	1	2	3	4		
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### July

S	M	T	W	T	F	S
	1	2	3	4		
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### October

S	M	T	W	T	F	S
		1	2	3		
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



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2020



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