



WEST LEEDERVILLE  
PRIMARY

# Board minutes

October 22, 2019





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<b>Subject:</b>	<b>West Leederville Primary School Board Meeting</b>
<b>Time:</b>	6.pm to 7.15pm
<b>Date:</b>	October 22, 2019
<b>Location:</b>	Staff room
<b>Chair:</b>	Andrew Porter (AP)
<b>Apologies:</b>	Tahnee Davies (TD), Barry Harvie (BH),
<b>Attendees:</b>	Fiona Kelly (FK), Ryan Hathrill( RH), Michael McInerheney (MM), Aine Sommerfield (AS), Judith Curtis (JC), Rochelle Reeves (RR),
<b>Guest:</b>	rep P&C

Time	Item and summary of discussion	Actions
6.00pm	<b>Welcome</b> <ul style="list-style-type: none"><li>Meeting was opened at 6.00pm. AP welcomed all to meeting</li></ul>	N/A
	<b>Confirmation of agenda</b> <ul style="list-style-type: none"><li>Adjustment to report from P&amp;C meeting attended by AS rather than MM. All agreed otherwise.</li></ul> <b>Disclosure of interest</b> <ul style="list-style-type: none"><li>None</li></ul>	
6.01pm	<b>Minutes of previous meeting</b> <ul style="list-style-type: none"><li>Motion that the minutes from the meeting held on September 3 2019 are a true and accurate record and were approved by email circulation to the Board.</li></ul>	Minutes accepted by all present via email circulation. Published on website on September 24 2019
6.04pm	<b>Principal's report</b> <ul style="list-style-type: none"><li>Innovative Partners Project</li><li>Staff participated in Ysafe PL session on Monday 14 October. The session was deemed highly informative supporting safe participation of children in on-line environments. Parent and student workshops will follow.</li></ul>	

## Priority Item

### Moreton Bay Fig Tree

A high branch on the Moreton Bay Fig tree dropped recently during the school holidays bringing down some lower branches and causing damage to the decking. There had been some stormy and particularly windy weather in the days preceding this event.

FK contacted the Director of Facilities Management in the Department of Education to investigate and make recommendations in regards to retaining or removing the tree.

Three independent reports have been sought from arborists, which will supplement two conducted in the past.

Factors may have contributed to the most recent dropping of limbs including:

- i. The canopy was overdue for pruning which should have taken place around July.
- ii. Selective pruning can be undertaken periodically to identify susceptible and unhealthy branches.
- iii. The tree is not currently receiving water to the root area due to the playground design of decking under the canopy and the removal of sprinklers.

No decision will be made by the Facilities Management until the arborist reports have been submitted. There was a brief discussion around establishing a committee to communicate decisions to school community once they have been made. It is anticipated that there will be an emotive response regarding the viability of the tree either way.

- Additional Government funding

\$52 000 has been received by the school to be spent on building maintenance this year.

- Replacing mortar between the bricks on the Heritage building is a priority.
- Approval will be requested from the Town of Cambridge Council to brick pave the area between the 'Kiss and drive' area and the gate on Woolwich Street. A quote has been sought.
- Adding flooring to the undercover area is another area that may be addressed within this grant, however the cost of this may be excessive and something that is planned for in the future. A quote has been requested.
- Two rooms remain to be air conditioned in the Heritage building.

A \$160 000 grant has been received for toilet refurbishment which will take place in Term 1 for 2020. It was discussed that the number of staff toilets available are inadequate for current staffing numbers.

This will remain a sustaining item on the Agenda to keep the Board informed and enable support for School Admin.

	<ul style="list-style-type: none"> <li>• <u>Contribution and Charges 2020</u>  <p>The Contribution and Charges for 2020 have been approved by the Finance Committee at their recent meeting.  It was noted that there are some small increases in costs including the Year 6 camp. MM explained that in the past he has investigated various camps available for schools for comparison and has found that Forest Edge to be very professional and the students well supervised.  A suggestion was made to add an asterisk next to the camp cost to denote this figure is prior to fundraising.  The camp and associated costing will be discussed at the Year 6 group meeting.</p> </li> <li>• <u>NAPLAN</u>  <p>Online NAPLAN allows for adaptive pathways to be followed in Numeracy, Reading, Spelling and Grammar and Punctuation.  MM presented a Powerpoint outlining the results of the Year 3 and Year 5 NAPLAN results.  Generally speaking the Year 3 students performed well against the 'like schools' in data, whilst the Year 5 students who performed lower 2 years ago against like schools have made progress but still remain lower than 'like schools'.  The 'stable cohort' data (students tested at WLPS in Year 3 &amp; 5) of Year 5 students ranked well.</p> <p>The data derived from the NAPLAN testing is comprehensive and can be specific to individual student's progress. The results were analysed and discussed at a Staff PL and in POL meetings.  A Data coach will meet with teachers this term to go through the data in detail and continue to plan for the future.</p> <p>It was noted that different types of testing models which run parallel to NAPLAN in conjunction with teacher observations combine to produce an overall picture of student achievement rather than relying on solely on NAPLAN data.</p> </li> </ul>	<p>Asterix to be added to the Camp cost in the Contributions and Charges, to indicate a base cost prior to fundraising.</p>
<p><b>6.35pm</b></p>	<p><b>School finances</b>  Cash report and expenditure circulated to Board prior to meeting. Brief discussion around several items.</p>	<p>Noted by Board</p>
<p><b>7.35pm</b></p>	<p><b>Other Business</b>  <u>Report from Board member who attended P&amp;C meeting</u>  AS attended P&amp;C meeting.  Currently there is \$116 000 in the P&amp;C accounts but funds have been committed.  Fundraising committee – Sarah Williams will be stepping down and a replacement is being sought.</p>	

	<p>There is a lack of parents volunteering for P&amp;C and fundraising roles.</p> <p>FK suggested that an opportunity exists to add a question to the 2020 school survey with regard social to events versus fundraising events held by the P&amp;C.</p> <p><u>P&amp;C Roster</u> RR will attend next meeting.</p> <p><u>Lake Monger matter</u> AP commended Admin team on good communication regarding the arrest of the Deputy Principal of Lake Monger PS.</p>	
<b>7.45pm</b>	<p><b>Next meeting</b></p> <p>The next meeting of the board will be on 26 November 2019.</p> <p>Meeting closed at 7.45pm</p>	

**Signed:**

Principal: \_\_\_\_\_  
Fiona Kelly

Chair: \_\_\_\_\_  
Andrew Porter

Date: \_\_\_\_\_

Date: \_\_\_\_\_

