



WEST LEEDERVILLE  
PRIMARY

## **MOBILE PHONE and ELECTRONIC DEVICE POLICY (revised August 2019)**

At West Leederville Primary School, we recognise that mobile phones and other electronic devices are increasingly becoming essential items of daily use in the lives of our students. The use of these devices is restricted under the terms of this policy.

### **Mobile Phones and Smart Wearable Electronic Devices (Mobile Phones):**

- May only be brought to school by students who need to maintain contact with parents, due to after school commitments, health issues or travel safety.
- Parents of a student bringing a device to school, must complete an 'iPromise Agreement for Using Personal Device at School' form and return it to the school. (Please contact the school to have the form sent home.)
- Mobile phones are to be secured in student bags during the day. Mobile phones are to be either turned off or placed on silent.
- Mobile phones are not to be used by students during the school day, (including recess and lunch periods) unless specifically required for documented reasons and then only with teacher supervision.
- No mobile phone is to be taken into a classroom, unless with prior permission of the class teacher, and then only in the case of health issues. The mobile phone must be left on silent and secured in the teacher's care, or as deemed necessary within the individual student's health care plan.
- Any mobile phone used inappropriately during the school day, will be removed from the student and secured in the administration office until the end of the school day.
- In the case of repeated incidents concerning the inappropriate use of a mobile phone, a member of the administration will contact parents/caregivers and request the withdrawal of the device.
- If a student uses a mobile phone inappropriately but requires to bring a mobile phone as a necessity for their safety, the mobile phone is to be left at the administration office at the commencement of the school day and may be collected at the end of the school day.
- The school accepts no responsibility for the safe keeping of these devices, if brought to school.
- We request that any parent who needs to leave a message for a student during the school day, contact the administration office, rather than using a student's mobile phone.

### **Electronic Devices – MP3's, Game Boys, etc:**

- We prohibit any student bringing any of these devices to school.
- If a student brings such a device to school, it must be taken to the administration office and secured in the administration office until the end of the school day.
- Parents/caregivers will be contacted if repeated incidents occur.
- WLPS takes no responsibility for the safety of these devices if brought to school.