

Book Club LOOP

The **EASIEST** way for parents to order and pay for Book Club!



Important Information for Families

From Issue 2 onwards, ALL book club orders are to be placed online via the **LOOP** parent payment platform. **We will not be able to accept any cash payments.**

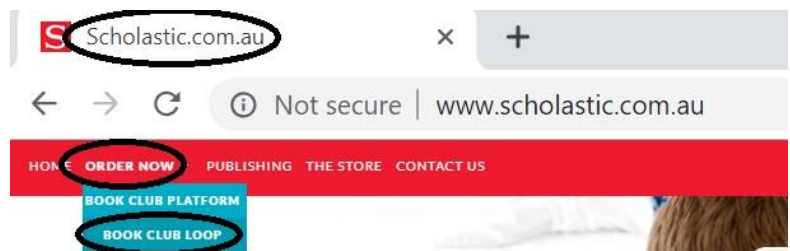
We understand that this may be an initial inconvenience to some families. We hope that by providing this step by step guideline and offering one on one support in the library, families will embrace this change and continue to support Book Club.

How to Order Using LOOP

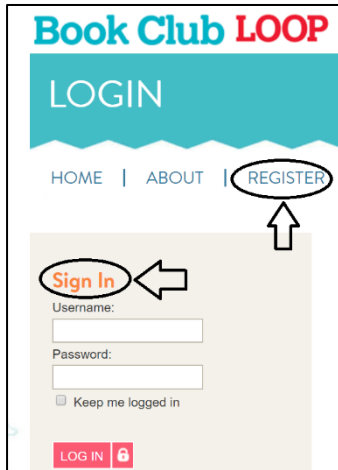
1/ Log on to the Book Club Loop

via the Scholastic Book Club website :

www.scholastic.com.au



2/ Sign in or register an account



YOUR DETAILS (PARENT)

First Name* Email Address*
 Last Name / Initial* Remember: This email address will become your username
 Password* Phone Number
 Password Confirm* Notify me via email of Scholastic offers and promotions
NB: Password must include at least 1 number **Note:** If you have already registered please login to update your profile and your children's details.

CHILD DETAILS

Child's Name Last Name

SELECT SCHOOL AND CLASS

State*

SEARCH BY

Type the Suburb, Postcode or Name of your School. If your School does not appear try removing the Postcode or Suburb as the address may be varied. If it is still not showing then please check the spelling. Only the first three letters are required to initiate a search.

Suburb or PostCode

AND/OR

School Name

Tip: Enter first 3 letters in 'School Name' input to find schools.
 Albion Park Public School [ALBION PARK]
 Albion Park Rail Public School [ALBION PARK RAIL]
 St Pauls School [ALBION PARK]
 St Josephs Catholic High Sch [ALBION PARK]
 Calderwood Christian School [CALDERWOOD]
 Albion Park High School [ALBION PARK]
 Mount Terry Public School [ALBION PARK]
 Green Meadows Pre School [ALBION PARK RAIL]
 Koninerie Community Based [ALBION PARK RAIL]
 Alunga Child Care Centre [ALBION PARK RAIL]

Year Level
 Select your child's class
 Can't find your child's class?

You can register one or more children under the same parent account to make ordering even easier.

CHILD'S DETAILS (Optional, can be completed in your profile after registration)

Stored Child's Details	School	Class		
Mary Bloggs	Albion Park Public School	3/4G - Galea	<input type="button" value="EDIT"/>	<input type="button" value="DELETE"/>

PLEASE NOTE: Your child's details will never be shared with 3rd parties OR used for marketing purposes - this is for distribution purposes only.

3/ Click on the Order tab



You can also download the Scholastic Book Club LOOP app from the App Store or Google Play

4/ Enter the product number from the Book Club Catalogue



The default setting is for 1 item in the quantity column. You can change the quantity by highlighting the number 1 and typing the number you require.

ISSUE 1		ALBION PARK PUBLIC SCHOOL-		HOW TO ORDER ?	
MARY BLOGGS				3/4G	
Book#	QTY	Title (click to see detail)	Price	Amount	
004	1	A Stack of Alpacas	\$12.00	\$12.00	

5/ Check your order summary and proceed to payment page

STEP 1 OF 2: ORDER REVIEW

Description	Total Orders	Value
004 A Stack of Alpacas	1	\$12.00

PROMOTION ★

FREE ITEM "Collect Bonus"

FREE JOURNAL - Welcome to a new school year and thank you for placing your first order for 2019! To celebrate a new school year, your FREE All About Me activity journal valued at \$6.99 can be added to your order by selecting Add.

Select bonus book [CLICK HERE](#)

SCHOOL REWARDS ★

On submission this order earns your School \$2.50 in Scholastic Rewards. Scholastic Rewards are then available for the School to purchase educational resources and books from Scholastic.

PURCHASES

Total Orders \$12.00

You Saved \$5.99

STEP 2 OF 2: PAYMENT

Please note that LOOP orders are linked back to your school, collated and submitted to Scholastic by the Book Club Organiser generally after all student orders have been received in, then delivered to the school address. Your child's teacher will then distribute the books with the rest of the class orders.

IMPORTANT: You do NOT need to send your child's order form or receipt number to the school.

DELIVERY ADDRESS

School: Albion Park Public School
 Address Line 1: Cnr Tongarra & Hamilton Roads
 Suburb: ALBION PARK
 State/Postcode: NSW 2527

If your order is not placed by the cut off date, you will have the option to have your order delivered to your home for approx. \$4.99 postage.

YOUR DETAILS

Name: Joe Bloogs
 Email:
 Phone:

TOTAL DUE: \$12.00

[PROCEED WITH PAYMENT](#) [USE VOUCHERS](#)

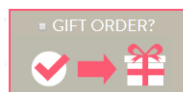
Westpac VISA MASTERCARD

Payment is required via credit card using the Westpac secure payment service.

Parents who are registered for **LOOP** receive exclusive sneak peeks, downloads and offers throughout the school year—don't miss out!



All orders are attached to the school account until ready to be submitted to Scholastic by the School Book Club Organiser. You will receive an email alert when your order has been submitted. This is usually the same day as the order cut off date. Orders take approx. 1-2 weeks to be delivered to school and then will be sent home via your child's classroom.



There is a 'gift' option that you can select when placing your order. Gift Orders will come separately to the class orders and will be taken to the office ready for you to collect.

If you do not have access to the internet at home or require any other assistance to lodge your order, please do not hesitate to approach Mrs Bailey in the Library.