



WEST LEEDERVILLE
PRIMARY

Board minutes

March 19, 2019





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Subject:	West Leederville Primary School Board Meeting
Time:	6.pm to 8.03pm
Date:	March 19, 2019
Location:	Staff room
Chair:	Andrew Porter
Apologies:	Barry Harvie (BH)
Attendees:	Fiona Kelly (FK), Ryan Hathrill(RH), Michael McInerheney (MMc), Tahnee Davies (TD), Aine Sommerfield (AS), Lisa Wade (LW), Judith Curtis (JC), Rochelle Reeves (RR)
Observers / Guests	Kylie Ashenbrenner (KA) and Crisitina Hidalgo CH)

Time	Item and summary of discussion	Actions
6.01pm	Welcome Meeting was opened at 6.01pm. AP welcomed all to meeting	N/A
6.01pm	Confirmation of agenda All agreed Disclosure of interest None	
6.02pm	Minutes of previous meeting Minutes from the meeting held on February 12, 2019 were approved by email circulation as a true and accurate record. AP thanked RG for minute taking of previous meeting. All happy to continue to approve minutes by email and publish to website prior to following meeting. Aim for faster turn-around.	Minutes accepted by all present via email. Published on website.
6.04pm	Principal's report See attached document. Additional report items: Acknowledgement to Manager Corporate Services, Janelle Cosentino who ensures that a school maintenance schedule is budgeted and actioned. MM presented information on the ACER (Australian Council for Educational Research) social and emotional wellbeing assessment tool the school is reviewing to assist in target setting. This data will be compared with that currently collect through the BOUNCEBACK program. Information from the ACER program does not provide individual data, but outlines trends and group data (allows honest answers). To date only Year 5 & 6 students at WLPS have been surveyed, and the resulting shows that WLPS students are comparatively highly developed in feelings, behaviours and internal strengths. Students will be reassessed later in the year.	Noted by Board and no concerns.

6.20pm

Discussion followed around ways individual 'at risk' students are identified and the management at a school level.

Priority Item

- 2019 Finance presentation (as attached).

Powerpoint of Financial Report and Budget 2019 presented.

- Increase in funding – growth in students with English as Additional Language and Special Disadvantage. Discussion about how the funds are allocated to support these students.

Income from different revenues outlined.

- Decrease in community use, international students,

Cash expenditure

- Differences between 2018 and 2019 explained.

Curriculum and Student services budgets explained

AP suggested in next finance presentation to include benchmark spending per student in different areas and a comparison of this to other like schools.

Delivery and Performance Management agreement – minor changes were noted.

6.47pm

- Communication strategy – a way forward
Invited guests : Kylie Ashenbrenner and Crisitina Hidalgo
AP welcomed to meeting.

FK looking at communication strategy to reflect on current practice and what changes could be made.

CH (consultant in engagement of communication) being quite new to school, feels communication/engagement could be improved.

KA (consultant in communication) important to note that there is a difference to making information available and engaging the community.

Discussion ensued about communication of recent 'outrage' event to the community and the school response; the Board role in communication by the school; how to manage communication in the future for events

Suggestion made to establish a communication committee with KA and CH. TD indicated she would like to part of the committee along with FK and proposed a member of teaching staff also be incorporated, if available. AS suggested a member of the P&C be added to participate.

TD acknowledged that great amount of time has been invested by Admin' in responding and communicating to parents this first term. AP reiterated and reminded all of school's major focus – educating our children.

Board composition will remain at current number following departure of recent parent and staff members. Further assessment will be made after several meetings.

Subcommittee of Board to be established for communication. FK will convene the first meeting once staff and P&C members are determined.

7.55pm	Other Business <u>P&C Roster</u> RH volunteered to attend P&C meeting.	
8.03pm	Next meeting The next meeting of the board will be on May 7th, 2019. Meeting closed at 8.03pm	

Signed:

Principal: _____
 Fiona Kelly

Chair: _____
 Andrew Porter

Date: _____

Date: _____

