



WEST LEEDERVILLE
PRIMARY

Board minutes

28 August 2018





WEST LEEDERVILLE
PRIMARY

Subject:	West Leederville Primary School Board Meeting
Time:	6.00pm to 7.15pm
Date:	2018
Location:	Staff room
Chair:	Andrew Porter
Apologies:	RG (Away)
Attendees:	Lisa Wade (LW), Ryan Hathrill(RH), Michael McInerhoney (MM), Shelley Thompson (ST), Tahnee Davies (TD) Nicole Addison (NA), Barry Harvie (BH), Mark Etherington (ME), Aine Sommerfield (AS) and JB (Inner City Principal)

Time	Item and summary of discussion	Actions
6.00pm	<p>Welcome</p> <p>Meeting was opened at 6pm. AP welcomed all to meeting.</p>	N/A
	<p>Confirmation of agenda</p> <p>All agreed</p>	N/A
6:02pm	<p>Minutes of previous meeting</p> <p>AS (Moved) RH (Seconded).</p> <p>Motion that the minutes from the meeting held on July 24th, 2018 are true and accurate.</p>	
6:05pm	<p>Item 1 – John Burke, Principal Inner City College addressed the Board</p> <ul style="list-style-type: none"> • Previous background has been at schools with a lower ICSIA, including Hedland, Belridge and Halls Creek. • Local intake map was shown and discussed. • John gave ‘homework’, 3 questions to answer: 3 aspirations that you have for the Inner City College and your children? 3 elements would you like to see in your college and 3 behaviors that you expect from your secondary principal. • He answered questions from Board members regarding: <ul style="list-style-type: none"> -Impact of development -Technology -Curriculum <p>John will attend the P&C meeting Tuesday 5th September. John will also attend a special Year 5 parent meeting where deeper details can be discussed, with ample time for Q&A. Lisa and John confirming the date for this, early Term 4. Agenda closed at 6:33pm.</p> <p>Item 2: Board Training Module 4. – held over until the next meeting (Term 4 Week 3).</p>	<p>Please send answer sheet to Lisa if you wish to complete. Can send as hard copy or scan and email. Lisa to pass on to John.</p>

	<p>Item 3: Survey:</p> <ol style="list-style-type: none"> 1. Page 4: Welcoming 2. Board Members were requested to email suggestions to Michael after the last Board meeting. One comment, submitted via email as requested, was a question around math groups. 3. Ready to go live in the newsletter Thursday 30th August. Parents have 3 weeks to complete: Weeks 8, 9 & 10. 4. AP – Parents are able to fill in the survey for multiple children, as each child has different needs. Parents need to be aware of this capability. Link will be in the newsletter and school app. 5. ME – Why are there no questions around the Business Plan? Michael will take this on board for following survey. <ul style="list-style-type: none"> • Endorsed by AP to be administered 30th August 2018. 	
<p>6:49pm</p>	<p>Correspondence:</p> <p>Nil Received</p>	
<p>6:50pm</p>	<p>Priority Items:</p> <p>Principal's report</p> <p>LW presented:</p> <ol style="list-style-type: none"> 1. Open Night: Huge success. Lots of positive feedback. The classrooms were excellent and technology was show-cased beautifully. Thank you to Julie Metcalf for delivery of scones to the old scholars and visitors that came along to see the 120th Historical artifacts and memorabilia. Thanks to Robyn for the display. 2. Nic, John and Michelle Moyes looking at TDS in TCC. 3. 2019 staffing and numbers: Looking at around 562 students for 2019, up half a class. The survey to parents was very useful for getting these numbers as accurate as possible. Lisa will engage in conversations with staff around classroom structures over the coming weeks. 4. Attended Principal's school review process (Public Schools Accountability Unit). Focus is robust and rigorous self-reflection. Areas to reflect on are the same as our Business Plan. Can upload evidence electronically on the new ESAT tool. A power point for School Boards was shown and discussed. <p>NAPLAN:</p> <ol style="list-style-type: none"> 1. Information <i>may</i> be presented and accessible as of Wednesday 29th August. 2. AP has queried whether basic data has been received by schools on those children who completed the testing online. NO DATA is based on individual child scores. 3. Admin team to interrogate NAPLAN data once we have received it and have had further training in new software. Hopefully ready to present for next Board 	

	meeting.	
7:11pm	<p>Reports and Operational Matters:</p> <p>Contributions and charges/School Finances:</p> <ol style="list-style-type: none"> 1. 98% of the 85% people have paid the contributions. Great result. 2. Contributions and Charges: as an overall document will hold over to next Board meeting. Section 2: Booklist amounts approved. School Booklists: Kindergarten \$77, Pre-Primary \$185, Year 1 \$240, Year 2 \$275, Year 3 \$235, Year 4 \$235, Year 5 \$230 and Year 6 \$200 for 2019. 	
7:15pm	<p>Other Business:</p> <p>P&C Roster: 1. Nomination for the next attendee: Mark Etherington will be attending. Tues 4th Sept 7:30pm</p> <p>Message from the Board: Draft for the newsletter prepared by Tahnee and will be sent to AP and LW to edit and place in newsletter Thursday 30th August, 2018.</p>	
7.24pm	<p>Next meeting:</p> <p>The next meeting of the Board will be on, Tuesday 16th October 2018, Week 2 Term 4.</p> <p>Meeting closed at 7:24pm.</p>	

Chair: _____

Principal: _____

Date: _____

Date: _____

Signed

