



# West Leederville Primary School

## Internet and Email Use Student Code of Conduct

### YEAR 3 to 7 STUDENTS

#### Student Agreement

I know that West Leederville Primary School has rules for the correct use of the Internet and email to help to keep all students safe when they are using online resources for their school work. I agree to follow these rules and use the Internet and email in a responsible manner.

I will: (please tick)

- only access websites that are relevant to the information I need for my school work
- close the window and tell my teacher immediately if I see anything on a website that is unpleasant or makes me feel uncomfortable
- not use email, or any other communication site such as hotmail or MSN without the permission of my teacher and without adult supervision
- not respond to any messages that are unpleasant or that make me feel uncomfortable in any way and tell my teacher immediately
- not give out personal information such as my surname, address, telephone number, parents' work address/telephone number
- never send a person my picture without my teacher's approval
- always have my teacher's approval before sending email
- only use material from websites if I have permission from the person who created the material. If I am unsure I will check with my teacher
- not use the Internet or email to frighten or annoy another person
- follow school guidelines and procedures when preparing materials for publication on the web
- not access the internet or email sites unless an adult is present

I agree to follow all the above rules and know that if I break them, I may not be allowed to use the school network.

Student Signature: \_\_\_\_\_

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

#### Parent/ Guardian Agreement

- Not all boxes have been ticked and I request an interview to discuss my child's use of internet and email
- I understand that if I do not sign this agreement my child will not be able to access the internet and /or emails at WLPS
- I agree to \_\_\_\_\_ (child's name) using the internet and email at school for educational purposes in accordance with the Student Agreement above. I understand the school will provide adequate supervision and that steps have been taken to minimise risk of exposure to unsuitable material.

Parent/ Guardian Signature: \_\_\_\_\_

Parent/ Guardian Name: \_\_\_\_\_ Date: \_\_\_\_\_